

**CITY COUNCIL AGENDA**  
City Hall, 833 South Spruce Street  
7:00 p.m. February 26, 2026

**MEETING TO BE HELD IN-PERSON & REMOTELY**  
**ZOOM WEBINAR LINK:** <https://zoom.us/j/97859681042>  
**ZOOM DIAL-IN:** +1-253-215-8782  
**WEBINAR ID:** 978 5968 1042

**COUNCIL WORKSHOP:** February 26, 2026 @ 6:00 PM – Housing1590, Community Development & Engineering

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**CALL TO ORDER:**

**MINUTES:** [City Council Meeting of February 12, 2026](#)

**AUDIT OF BILLS:**

**PRESENTATIONS:**

**PUBLIC COMMENTS:**

**MAYOR'S UPDATE:**

**COUNCIL COMMENTS:**

**COMMITTEE & BOARD REPORTS:**

**OFFICER'S REPORTS:**

**PROCLAMATIONS:**

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**CONSENT:**

- 1) [Capital Projects Update](#)
  - 2) [Teamsters Local 231 Public Works Division MOU Extension Agreement: Revised](#)
  - 3) [Intergovernmental Agreement with WMD](#)
  - 4) [Appointment of Sutherland Staatz to the Burlington Public Library Board of Trustees](#)
  - 5) [Appointment of David Lowell to the Parks & Recreation Advisory Board](#)
  - 6) [Appointment of Gary Nelson to the Parks & Recreation Advisory Board](#)
- 

**ACTION ITEMS:**

- 1) [North Star Funding](#)
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**INTRO/DISCUSSION ITEMS:**

- 1) [Purchase of 2 New ½ ton 4X4 pickups-Parks Department](#)
- 

**EXECUTIVE SESSION:**

An Executive Session may be held to discuss Personnel, Litigation, and/or Land Acquisition.

**ADJOURNMENT:**

**MEETINGS:**

- 1) **AUDIT & FINANCE COMMITTEE:** **Thursday, February 26, 2026, 4:00 PM**  
Telephonic Meeting 1-774-777-4255  
Conference ID# 589-8786

# February 2026

February 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 1	2	3 6:00pm Library Board (Library Meeting Room)	4 5:30pm Planning Commission (Council Chambers)	5	6	7
8	9 5:00pm Burlington Arts Commission Meeting (Burlington Public Library)	10 4:00pm Public Safety Committee (via Zoom) 6:00pm Parks Board (Zoom)	11	12 4:00pm Audit & Finance Committee (Room 132) 6:00pm Workshop - Police (CH Council) 7:00pm Council Meeting (Council Chambers)	13	14
15	16	17 4:00pm Public Works Committee (Telephonic)	18	19	20	21
22	23	24	25	26 4:00pm Audit & Finance (Room 132) 6:00pm Work Session- Housing/1590, Community 7:00pm Council Meeting (Council Chambers)	27	28

# March 2026

March 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

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22	23	24	25	26 4:00pm Audit & Finance (Room 132) 6:00pm Work Session- Streets/Storm, Sewer 7:00pm Council Meeting	27	28
29	30	31	Apr 1	2	3	4

# MINUTES

CITY OF BURLINGTON, WA

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February 12, 2026

Following a 6:00 p.m. workshop, **Mayor Bill Aslett** called the City Council meeting to order at 7:00 p.m. with the Pledge of Allegiance. **Councilmembers present:** Kelsey Freeman, Scott Green, Jesús Pérez-Linares, James Stavig, Elizabeth Turman-Bryant, and Jamie Weiss. **Staff present:** Admin & HR Manager Kristen Bachhuber, Sewer Supervisor Don Erickson, Finance Director Sandy Kottke, Court Administrator Marina Martinez, Interim City Administrator Andy Parks, Assistant Fire Chief Steve Riggs, Public Works and Parks Operations Director Travis Schwetz, Public Works Director Tyler Stamey, and Police Chief Kevin Turner.

**Councilors Stavig/Green** made a motion to excuse **Councilor Joe DeGloria** from the February 12, 2026, City Council meeting. All in favor; motion carried.

**MINUTES**

**Councilors Green/Freeman** made a motion to approve the January 22, 2025, regular City Council meeting minutes. All in favor; motion carried.

**AUDIT OF BILLS:**

**Councilor Scott Green** updated Council on the Audit & Finance meeting.

A motion was made by **Councilors Green/Freeman** to approve Accounts Payable Invoices to be paid as of February 12, 2026, in the amount of \$1,003,065.91; January 2026 – Electronic AP, in the amount of \$31,994.27; Payroll Expenses for Pay Period Ending January 15, 2026, in the amount of \$950,08961; and Payroll Expenses for Pay Period Ending January 31, 2026, in the amount of \$703,955.74. All in favor; motion carried.

**PRESENTATIONS:**

**Mayor Aslett** presented the 2024 Outstanding Performance award to the Wastewater Treatment Plant. **Sewer Supervisor Don Erickson** introduced the department staff and noted that it was the 12<sup>th</sup> award received in a row and 14<sup>th</sup> overall. Erickson read a email quote from the Department of Ecology which emphasized the merit of this achievement for the department.

**PUBLIC COMMENTS:**

There were two Public Comments. The first commentor, Diane McDougal, spoke about government spending accountability and cost-of-living increases leading to less affordability for taxpayers. McDougal shared historical context about the U.S. flag code and the significance of placing a hand over the heart during the pledge. The second commenter, Linda Blake, spoke in support of adding bicycle lanes on Spruce Street. Blake described positive experiences living in

February 12, 2026

bicycle-friendly communities and highlighted how bike lanes improve neighborhood character, safety, and accessibility.

Members of the public may submit comments or questions by mail to City Hall at 833 S. Spruce Street, ATTN: City Administrator, or by email to [administration@burlingtonwa.gov](mailto:administration@burlingtonwa.gov). Contact information for all the City Departments is available at [www.burlingtonwa.gov](http://www.burlingtonwa.gov).

**MAYOR'S UPDATE:**

**Mayor Aslett** provided an update about the Senior Center transition, with ongoing conversations among mayors and Skagit County to gather more information. The County has assured cities that efforts are underway to ensure no interruption of senior services. Additionally, the Mayor clarified that the North Star opioid settlement agreement was postponed and he revised item will return at a future meeting.

**COUNCIL COMMENTS:**

**Councilor Elizabeth Turman-Bryant** shared information about a Letter of Support request from the City of Burlington for the Skagit Valley Bicycle Coalition to create a temporary pop-up bike park near Rotary Park. **Turman-Bryant** spoke about the Bicycle Coalition's new connection to United General and discussed how the nonprofit umbrella helps the group apply for grants.

**COMMITTEE & BOARD REPORTS:**

**Councilor Weiss** highlighted details included in and agenda and report emailed to Council, especially statistics and links stored in SharePoint.

**Councilor Turman-Bryant** noted the Parks & Recreation report had been emailed. **Turman-Bryant** shared that Parks & Rec is developing a volunteer program and that there are three open board seats needing applicants.

**OFFICER'S REPORTS:**

No Officer's Reports.

**PROCLAMATION:**

No Proclamation.

**PUBLIC HEARING:**

No Public Hearing.

**CONSENT AGENDA:**

February 12, 2026

**BMC 2.76.030 – Amendment to Library Board of Trustees Membership**

**Teamsters Local 231 Public Works Division MOU Extension Agreement: Revised**

**Mayor Aslett** introduced the Consent Agenda items. **Councilor Weiss** requested more discussion for the MOU agreement and proposed a vote to move it out of the Consent Agenda.

**Councilor Green/Turman-Bryant** made a motion to approve Consent Agenda Items #1 and #2 and authorize the Mayor’s signature on appropriate documents. **Councilor Green** in favor; **Councilors Freeman, Weiss, Turman-Bryant, Pérez-Linares, and Stavig** opposed. Motion fails; 1:5.

**Councilor Weiss/Freeman** made a motion to move Consent Agenda Item #2 to be an Intro/Discussion item on the agenda. **Councilors Freeman, Weiss, Turman-Bryant, Pérez-Linares, and Stavig** in favor; **Councilor Green** opposed. Motion carries; 5:1.

**Councilor Weiss/Turman-Bryant** made a motion to approve Consent Agenda Item #1 and authorize the Mayor’s signature on appropriate documents. All in favor; motion carries.

**ACTION ITEMS:**

**Department of Natural Resources (DNR) ILA**

**Assistant Fire Chief Steve Riggs** introduced the renewal of interlocal agreement with Department of Natural Resources that would continue Burlington Fire Department to receive grant funding with the program and to respond to mutual aid calls where DNR is the primary authority.

**Councilor Freeman/Pérez-Linares** made a motion to approve and authorize the Mayor to sign the interlocal agreement with the Department of Natural Resources (DNR) that allows for mutual aid and reimbursement of our equipment and personnel. All in favor, motion carried.

**PD Vehicle Purchases**

**Police Chief Kevin Turner** requested an approval of Police vehicle purchases with the authority to not exceed the spending allocation of \$504,000. **Councilor Weiss** added context from the Public Safety Committee meeting wherein the goal would be to purchase vehicles that could align with the current fleet and to maintain a universal inventory of parts to conduct basic repairs. There was continued conversation amongst Council and staff about the number of vehicles requested to buy, the ER&R fund, specifications of patrol vehicles, make and model of intended purchase, final cost after special upgrades were made to the patrol rigs, and change in approval process for vehicle purchasing.

February 12, 2026

**Councilor Turman-Bryant/Green** made a motion to authorize the Police Department to expend up to \$504,000, as approved in the 2026 budget for vehicle purchases, and authorize the Mayor to sign the purchase documents. **Councilors Freeman, Weiss, Turman-Bryant, and Pérez-Linares** in favor; **Councilor Green** and **Stavig** opposed. Motion carries; 4:2.

**Teamsters Local 231 Public Works Division MOU Extension Agreement: Revised**

**Councilor Weiss/Stavig** made a motion to defer the vote and conversation to a future meeting, and to provide both versions of the MOU for comparison. All in favor, motion carried.

**INTRO/DISCUSSION:**

**Intergovernmental Agreement with WMD**

**Assistant Fire Chief Steve Riggs** opened the discussion and outlined some of the possibilities the agreement would create to respond to large-scale emergencies outside of Washington State. **Councilor Weiss** stated that during the Public Safety Committee meeting some of the exchanges mentioned could be physical resources or personnel. There was conversation about how City staff could have unique work opportunities outside of their local community and that this agreement would be new for the Burlington Fire Department.

**CLOSED SESSION:**

**City Administrator Andy Parks** recited the following: Pursuant to RCW 42.30.140, a closed session will be held to discuss collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. This topic is OPMA exempt. The closed session is expected to last for 30 minutes. No action is expected at the conclusion of the closed session.

**City Administrator Andy Parks** announced a 5-minute break with the start of the Closed Session meeting beginning at 8:05 p.m. The meeting was expected to last for 30 minutes until 8:35 p.m. An extension was made to add 10 minutes to the session until 8:45 p.m. An extension was made to add 10 minutes to the session until 8:55 p.m. An extension was made to add 5 minutes to the session until 9:00 p.m. The session closed at 9:03 p.m.

**ADJOURNMENT:**

**Mayor Aslett** adjourned the meeting at 9:04 p.m.

CITY OF BURLINGTON, WA

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February 12, 2026

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Sandra Kottke  
Finance Director

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Bill Aslett  
Mayor

[Return to Agenda](#)

# **MAYOR REPORT**

## Mayor's Comments for 02-26-2026

I called a meeting with the other three cities in the county to discuss the county's unilateral decision to stop funding the Senior Center program. I am confident the cities can work together with the county to reach a compromise that preserves the essential services our seniors rely on.

Chief Toth and Tyler attended the County DEM meeting as part of the ongoing recap of the December flood event. We are nearing the point where we can begin closing out our own process. As I mentioned in December, we will hold a follow-up Town Hall once that is complete.

We are also planning to begin a series of "Coffee with the Mayor" events. I am open to including council members, and one has already reached out with interest. Please let me know if you would like to participate.

Next week will be a busy one. On Tuesday, we will tour the new STAR Center. On Wednesday is the EDASC Economic Forecast Dinner.

We are seeing a notable uptick in large construction activity across the city. The apartments just east of Kohl's and those north of the former Dick's location are both progressing quickly. The townhomes on the west side of the police station, as well as the Pine Street townhomes, are also showing active development.

Our annual financial audit by the state has concluded. I will share the date and time of the exit interview as soon as it is scheduled.

# **CONSENT AGENDA**



## CONSENT AGENDA – February 26, 2026

1. Capital Projects update
2. Teamsters Local 231 Public Works Division MOU Extension Agreement: Revised
3. Intergovernmental Agreement with WMD
4. Appointment of Sutherland Staats to the Burlington Public Library Board of Trustees
5. Appointment of David Lowell to the Parks & Recreation Advisory Board
6. Appointment of Gary Nelson to the Parks & Recreation Advisory Board

### RECOMMENDATION

Motion to approve Consent Agenda Item #1, #2, #3, #4, #5 & #6 and authorize the Mayor's signature on appropriate documents.



ITEM #: 1

CHECK ONE:

DISCUSSION         

ACTION   X  

## CONSENT AGENDA ITEM

Council Date: February 26, 2026 Subject: Capital Projects Update – February 2026

Submitted By: Andy Parks, Interim City Administrator

Attachments: Capital Projects Update Public Hearing Required: YES ( ) NO (X)

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\_\_\_\_\_

CONSENT AGENDA ITEM

Report Only

HISTORY AND SUMMARY

ALTERNATIVES CONSIDERED

BID REQUIREMENTS

CURRENT AND FUTURE BUDGET RAMIFICATIONS

LEGAL ASPECTS – LEGAL REVIEW

COUNCIL COMMITTEE RECOMMENDATION

STAFF RECOMMENDATION

SUGGESTED COUNCIL MOTION LANGUAGE

DRAFT

City of Burlington  
 Capital Projects Update  
 February 2026

<b>Fund</b>	<b>Status</b>	<b>Amount</b>
General - Police	<b>Council approved purchase</b>	288,000
Street	See below	200,000
Arterial Street	See below	4,645,000
1590	Pending	1,642,000
Parks Endowment	Pending	15,500
Public Art	Pending	70,800
General Government Capital Reserve	See below	1,016,000
Capital Improvement	See below	50,000
Park & Recreation Capital Improvement	See below	2,044,000
Sewer Capital Reserve	See below	5,585,000
Storm Drain Capital Reserve	See below	2,393,000
Equipment Replacement & Reserve	See below	741,000
Computer Replacement & Reserve	See below	248,000
<b>Totals</b>		<b>18,938,300</b>

<b>Street Fund</b>	<b>Status</b>	<b>2026</b>
Street/sidewalk Repairs	Pending	200,000

<b>Arterial Street</b>	<b>Status</b>	<b>2026</b>
Rail Corridor Study/Undercross	<b>Pending - FRA progress</b>	1,000,000
Art St Roadway Engineering	Pending	100,000
Art St TIB E-W Connector	In Progress	30,000
SR20 Intersection Designs	Delayed - SCOG overcommitted 2026 funds and this project is bumped to 2027	300,000
Burlington BLVD Paving - Design	Pending	250,000
Art St Land Purch EW Connector	In Progress - finalizing boundary line adjustments, survey finals	25,000
Goldenrod Rd Overlay	<b>Design in progress</b>	850,000
<b>Spruce St Overlay</b>	<b>Design in progress</b>	
<b>LED Streetlight Conversion</b>	<b>Complete</b>	50,000
Art St SR20/Skagit St Signals	In Progress - punch list items, final invoices	1,100,000
Art St Traffic Safety Program	Pending	50,000
SR20-Non-motorized Safety Project	In Progress	600,000
CIP Andis Signal - alternative analysis	Pending	50,000
CIP SR20 Anacortes intersection safety planning - ADDE	Pending	40,000
ADA sidewalk, Improve Walkability/bikeability -Council	In Progress	200,000
<b>Totals</b>		<b>4,645,000</b>

DRAFT

<b>General Government Capital Reserve</b>	<b>Status</b>	<b>2026</b>
Police - Capital Exp	In Progress	645,000
Fire/EMS - Capital		282,000
City Hall HVAC	Pending	36,000
Carnegie Hall	Pending	27,000
Parks & Rec Facility	Pending	26,000
<b>Total</b>		<b>1,016,000</b>
<b>Capital Improvement Fund</b>	<b>Status</b>	<b>2026</b>
PW Facility	Pending	50,000
<b>Park &amp; Recreation Capital Improvement</b>	<b>Status</b>	<b>2026</b>
Skagit River Park Master Plan	In Progress	150,000
Parks PROS Plan	In Progress	30,000
Jason Boerner Park Improvements	In Progress	450,000
Jason Boerner Playground Equipment	In Progress	164,000
Maiben Park Improvements	In Progress	965,000
Rotary Park Restrooms	In Progress	285,000
<b>Total</b>		<b>2,044,000</b>
<b>Sewer Capital Reserve</b>	<b>Status</b>	<b>2026</b>
Sewer Capital Engineering	In Progress	450,000
Sewer I & I Mitigation	In Progress	150,000
Sewer Capital Improvements		
Influent	In Progress	1,750,000
Effluent	In Progress	1,700,000
Blower Building	In Progress	500,000
Sewer Machinery & Equipment	Pending	335,000
Sewer Line Replacement	Pending	700,000
<b>Total</b>		<b>5,585,000</b>
<b>Storm Drain Capital Reserve</b>	<b>Status</b>	<b>2026</b>
Pump Station - Alder - Walnut	Pending	1,662,000
Pump Station 3 - Control Monitor	Pending	128,000
Pervious Concrete Design	In Progress	25,000
Washington Ave Pump Station Design	Pending	240,000
Storm Gages Slough Outfall	Pending	180,000
Decant Facility	In Progress	158,000
<b>Total</b>		<b>2,393,000</b>

DRAFT

<b>Equipment Replacement &amp; Reserve</b>	<b>Status</b>	<b>2026</b>
Police vehicles	<b>Council approved purchase</b>	216,000
Truck - Engineering	Pending	50,000
Truck - Fire	Pending	50,000
Fire Engine	In Progress	-
Ambulance	In Progress	2027
Street		
Trucks	Pending	155,000
Backhoe	Pending	150,000
Light Duty Truck - Facilities	Pending	30,000
Truck - Parks	Pending	90,000
<b>Total</b>		<b>741,000</b>

<b>Computer Replacement &amp; Reserve</b>	<b>Status</b>	<b>2026</b>
IT Strategic Roadmap	In Progress	30,000
Desktop, Laptop, Mobile Computers	In Progress	100,000
Audio/Visual	Pending	10,000
IT Infrastructure; Servers, Switches, UPS	In Progress	108,000
<b>Total</b>		<b>248,000</b>



ITEM #: 2

CHECK ONE:

DISCUSSION \_\_\_\_\_

ACTION X

## CONSENT AGENDA ITEM

Council Date: February 26, 2026

Subject: Teamsters Local 231 Public Works Division MOU Extension Agreement: Revised

Submitted By: Andy Parks, Interim City Administrator

Attachments: Revised Extension Agreement  
Extension Agreement Original (January 22, 2026  
Council Meeting)  
Extension Agreement (file format error)  
Original MOU

Public Hearing Required: YES ( ) NO (X)

### CONSENT AGENDA ITEM

*This item is being included on the consent agenda because staff believe it is routine and non-controversial in nature. Including items like this on the consent agenda helps to quickly resolve items that are more administrative in nature, in order to allow more time during the meeting for Council to discuss other items that may not be routine and therefore require more time and attention. The consent agenda also shows respect for the valuable time of all attendees of Council meetings by reserving more discussion and debate time for those items that require it most. If Council desires to discuss this, or any other consent agenda item in depth, please make a motion to move the item to the regular agenda.*

### HISTORY AND SUMMARY

During the January 22, 2026 Council meeting, Council majority approved an MOU extension with Teamsters Local 231 Public Works Division. Due to a scrivener's error, the term on that MOU extension agreement was through December 31, 2026. Both parties intended the term to be through December 31, 2027. The attached "Revised Extension Agreement" reflects the change in term year, and was the only change requested.

During the February 12, 2026 the revised extension agreement was presented to Council for approval to reflect a date change only. At that time, it was discovered that the January 22, 2026 document contained missing data; investigation by staff revealed it to be a file formatting/conversion issue. All versions of the document have been provided for review, and the only change to the original extension agreement is the term date change.

**ALTERNATIVES CONSIDERED**

Not extending the term to the date intended by both parties would be unfavorable for union relations.

**BID REQUIREMENTS**

N/A

**CURRENT AND FUTURE BUDGET RAMIFICATIONS**

The 2026 budget includes the terms as written.

**LEGAL ASPECTS – LEGAL REVIEW**

None

**COUNCIL COMMITTEE RECOMMENDATION**

None

**STAFF RECOMMENDATION**

Approve the revised extension agreement.

**SUGGESTED COUNCIL MOTION LANGUAGE**

"I move approve the extension agreement between the City and the Teamsters Local Union 231 Public Works Division and authorize the Mayor's signature."

## EXTENSION AGREEMENT

To the Memorandum of Understanding  
By and Between  
CITY OF BURLINGTON, WASHINGTON  
And  
TEAMSTERS LOCAL UNION NO. 231  
(Representing the Public Works Employees)

This Extension Agreement (“Extension”), effective January 1, 2026 is entered into by and between the City of Burlington, Washington (the “City”), and Teamsters Local Union No. 231 (the “Union”).

**WHEREAS**, the City and the Union are parties to a Collective Bargaining Agreement (“CBA”) in effect from January 1, 2024, through December 31, 2027; and

**WHEREAS**, the City and the Union entered into a Memorandum of Understanding (“MOU”) effective January 1, 2025, concerning Lead position wages and additional job duties; and

**WHEREAS**, the MOU provides for a one-year term and contemplates possible extension by mutual agreement; and

**WHEREAS**, the parties desire to extend the term of the MOU without modification to its terms and conditions;

### NOW, THEREFORE

The City and the Union agree as follows:

**1. Extension of Term**

The Memorandum of Understanding effective January 1, 2025, is hereby **extended through December 31, 20262027**.

**2. Continuation of Terms**

All terms, conditions, wage adjustments, job duties, withdrawal rights, and reversion provisions contained in the MOU shall remain **in full force and effect** for the duration of this extension, unless otherwise modified by mutual written agreement of the parties.

**3. No Other Changes**

Except as expressly extended herein, the MOU shall remain unchanged. All other

terms and conditions of the existing Collective Bargaining Agreement shall continue in full force and effect.

4. **Entire Agreement**

This Extension Agreement, together with the original MOU, represents the entire agreement of the parties concerning the subject matter addressed herein.

TEAMSTERS LOCAL UNION 231

CITY OF BURLINGTON, WASHINGTON

\_\_\_\_\_  
Richard Ewing, Secretary Treasurer

\_\_\_\_\_  
Bill Aslett, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

DRAFT

## EXTENSION AGREEMENT

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TEAMSTERS LOCAL UNION 231

CITY OF BURLINGTON, WASHINGTON

\_\_\_\_\_  
Richard Ewing, Secretary Treasurer

\_\_\_\_\_  
Bill Aslett, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

DRAFT

**EXTENSION AGREEMENT**

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TEAMSTERS LOCAL UNION 231

CITY OF BURLINGTON, WASHINGTON

\_\_\_\_\_  
Richard Ewing, Secretary Treasurer

\_\_\_\_\_  
Bill Aslett, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**MEMORANDUM OF UNDERSTANDING (MOU)**  
**By and Between**  
**CITY OF BURLINGTON, WASHINGTON**  
**And**  
**TEAMSTERS LOCAL UNION NO. 231**  
**(Representing the Public Works Employees)**

**THIS MEMORANDUM OF UNDERSTANDING ("MOU"), effective January 1, 2025 is entered into by and between City of Burlington (the "City") and the Teamsters Local Union No. 231 (the "Union").**

**WHEREAS, the City and the Union are parties to a collective bargaining unit agreement ("CBA") in effect from January 1, 2024, through December 31, 2027; and**

**WHEREAS, Section 9.1, of the existing CBA sets out the 2024 through 2027 wages for the Lead person including agreed upon annual CPI increases for the duration of the Agreement; and**

**WHEREAS, the wages for the Lead position are memorialized into a Wage Grid consisting of a 10-Steps, with Step 8 approximating comparable Market wages; and**

**WHEREAS, the annual CPI increases detailed in Section 9.1 of the CBA are applied to Step 8 annually which has the effect of adjusting all of the Steps on the Grid, and;**

**WHEREAS, there is an existing Lead Position job description that outlines the responsibilities for this position; and**

**WHEREAS, both parties desire to add additional job duties performed by the Lead person in the Parks, Streets, and Facilities departments together with an increase to the 2025 Wage Grid;**

**NOW THEREFORE, the City and the Union agree to the following modifications to section 9.1:**

- 1. Step 8 of the 2025 Wage Grid for the Lead position shall have a one-time increase of five percent (5%).**
- 2. All other Steps on the Wage Grid for the Lead position shall be adjusted according to the existing wage percentage differences.**
- 3. If the MOU remains in effect for the duration of the CBA, the prior agreed-to CPI annual adjustments shall remain unchanged and shall be applied to the revised 2025 Wage Grid for the Lead position.**

4. The additional job duties as detailed in Exhibit A and incorporated into this MOU shall be added to the Lead position's existing job responsibilities.

The term of the MOU shall be one (1) year from the effective date and shall be revisited at that time. The Union and the City agree to meet at least 30 days prior to the expiration of the MOU for the purpose of discussing and possibly extending the term of the MOU.

Should the initial term of the MOU not be extended, the 2025 Wage Grid for the Lead positions shall revert to what it was prior to this MOU and all subsequent year CPI adjustments shall be applied to the pre-MOU Wage Grid for the Lead position.

Any Lead person during the term of this MOU may elect to withdraw from the Exhibit A job duties if they so choose. If they elect to withdraw, their subsequent 2025 wages shall be adjusted back to what they were prior to this MOU effective the date of their withdrawal.

Upon the withdrawal of a Lead Person, the added job responsibilities and increase in pay may be offered to other Utility 1 employees.

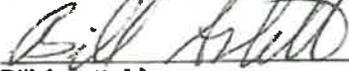
This MOU represents the entire agreement and understanding of the parties. All other terms and conditions of the existing CBA remain unchanged.

TEAMSTERS LOCAL UNION 231

  
Richard Ewing, Secretary Treasurer

4-2-25  
Date

CITY OF BURLINGTON, WASHINGTON

  
Bill Aslett, Mayor

3-31-25  
Date

CITY OF BURLINGTON  
Lead Position 2025 MOU

**EXHIBIT A**  
**Additional Job Duties**

- Assist Supervisor with development of departmental budget
  - Identify departmental needs.
  - Repairs needed – in house or contracted work.
  - Identify Equipment/Tools needed to enhance efficiency and productivity.
  
- Assist Supervisor with departmental inventory
  - Keep Inventory on consumables (Cleaning Supplies, Bathroom/Kitchen Supplies, Filters...)
  - Order consumables as needed or directed.
  - Propose / Order Equipment and Tools according to needs.
  
- Assist Supervisor with department scheduling
  - Assigns Crew Duties
    - Daily
    - Overtime (Scheduled and Non-Scheduled)
  - Contracted Repair & Maintenance.
  
- Assist Supervisor with Department Goals, Objectives & Planning
  - Assists supervisor with developing departmental short term and long-term goals.
  - Assists supervisor with implementation of departmental objectives
  - Assists supervisor with departmental planning (Short-Term and Long-Term)
    - What, Where, Why, How, When & Who will carry out assigned daily duties, critical path or planned projects.
    - Plans projects and tasks according to a set schedule or in the event of multiple projects at once, follow the most critical path.
    - Provide computer generated up to date weekly work schedule to be shared electronically with the crew and supervisor.
      - Post schedules on the whiteboard .
    - Keep an ongoing electronic list of projects completed, projects in progress, & pending projects.
  
- Assists supervisor with inspection duties
  - Inspect COB crew work for accuracy and workmanship.
  - Inspect contractor work for accuracy and workmanship.
  - Track accordingly.
  
- Assists supervisor with pertinent training for departmental – Processes, Proper / Safe tool and equipment use.
  
- Assist supervisor with other assigned tasks that are department related or for the overall good of the COB Public Works department.
  
- Assists supervisor in the new hire process.



ITEM #: 3

CHECK ONE:

DISCUSSION \_\_\_\_\_

ACTION   x  

## CONSENT AGENDA ITEM

Council Date: February 26, 2026 Subject: Intergovernmental Agreement with WMD

Submitted By: Robert Toth – Fire Chief

Attachments: IGA Agreement Public Hearing Required: YES ( ) NO (X)

\_\_\_\_\_  
\_\_\_\_\_

### HISTORY AND SUMMARY

Over time, states outside of Washington have required assistance with large-scale emergencies. The most recent example is the Palisades Fire in California, which moved so quickly that local resources were overwhelmed, necessitating immediate outside support. Other notable large-scale emergencies include the August Complex Fire of 2020, which consumed more than 1 million acres; the Dixie Fire of 2021, which burned more than 900,000 acres; and non-fire events such as earthquakes and flooding.

The Burlington Fire Department, through mutual aid and automatic aid agreements, occasionally responds to requests for assistance from other jurisdictions during such emergencies. Sometimes, these requests involve interstate or cross-border incidents coordinated under the Emergency Management Assistance Compact (EMAC) or the Pacific Northwest Emergency Management Arrangement (PNEMA). In such cases, the Washington Military Department assumes coordination and reimburses assisting agencies for personnel and apparatus costs based on the Washington State All-Hazard Mobilization Plan, EMAC guidelines, and applicable federal or state reimbursement rates.

At present, the Burlington Fire Department does not have an agreement with the Washington Military Department (WMD), a division of Emergency Management (EMD), which oversees the request and deployment of Washington State resources for out-of-state assistance. Although the examples above are from past California events, the EMAC agreement would allow the Burlington Fire Department to participate voluntarily and be reimbursed for personnel time and equipment used.

This request is to engage in a new intergovernmental agreement with the Washington Military Department for EMAC and PNEMA assistance. The agreement would enable the City of

Burlington to deploy authorized resources (including personnel and equipment) in response to EMAC or PNEMA requests and receive reimbursements for eligible costs.

### **ALTERNATIVES CONSIDERED**

The alternative is not to sign the agreement. By not signing the Burlington Fire Department is not a consideration for large scale events outside of the State, when other States are being overwhelmed by a major incident

### **BID REQUIREMENTS**

No bid requirements recognized.

### **CURRENT AND FUTURE BUDGET RAMIFICATIONS**

The City of Burlington (BFD) would front the cost of an out of state deployment much the same way we currently do with our contract for mobilization within the State of Washington with Department of Natural Resources (DNR). Through a reimbursement process the EMAC agreement provides hourly reimbursement for personnel meeting their current CBA salary matrix and fire apparatus and tools are reimbursed through the Washington State Mobilization fee structure.

Challenges that may arise will be the reimbursement timeline. Where a major event like the California Palisades Fire occurs, and the event lasts for an extended period of time, reimbursements may take longer to recover than in-state mobilizations. An event that ends at the end of a calendar year may not get paid out until the end of the first quarter of the next calendar year, putting a delay on closing out the previous year's financial report.

Because this out of state opportunity is not a guarantee, this agreement should not be considered a revenue source and placed into a budget line item.

### **LEGAL ASPECTS – LEGAL REVIEW**

Our legal team has reviewed the documents with approval to proceed.

### **STAFF RECOMMENDATION**

Staff recommends that the City Council authorize the Mayor to sign the intergovernmental agreement with the Washington Military Department for EMAC and PNEMA assistance, including reimbursement of apparatus and personnel during inter-state mutual aid responses.

### **SUGGESTED COUNCIL MOTION LANGUAGE**

*"I move to approve the Intergovernmental Agreement with the Washington Military Department for EMAC and PNEMA assistance and authorize the Mayor's signature."*

**INTERGOVERNMENTAL AGREEMENT  
FOR EMAC AND PNEMA ASSISTANCE BETWEEN**

Washington Military Department  
Bldg 20, M/S: TA-20  
Camp Murray, WA 98430-5122

AND City of Burlington  
350 Sharon Avenue  
Burlington WA. 98233-2232

Contact Person: Mark Douglas  
Email: [mark.douglas@mil.wa.gov](mailto:mark.douglas@mil.wa.gov)  
Phone: 253-512-7097

Contact Person: Rob Toth  
Email: [rtoth@burlingtonwa.gov](mailto:rtoth@burlingtonwa.gov)  
Phone: 360-755-0261  
SWV: 0007705-00

Contact: Aidi Sudirjo  
Email: [aidi.sudirjo@mil.wa.gov](mailto:aidi.sudirjo@mil.wa.gov)  
Phone: 253-208-6507

**Start Date: Upon Signature**

**End Date: 5 years from date**

## 1. INTRODUCTION:

This Intergovernmental Agreement (Agreement), pursuant to Ch. 38.10 RCW (Emergency Management Assistance Compact (EMAC)), Ch. 39.34 RCW (Interlocal Cooperation Act), Ch. 38.52 RCW (Emergency Management Act), and the Pacific Northwest Emergency Management Arrangement (PNEMA), is made and entered into by and between the Washington State Military Department through its Emergency Management Division (EMD), and the local jurisdiction within the State of Washington identified above, hereinafter referred to as "Jurisdiction". EMD, through these authorities, coordinates interstate mutual aid according to the model presented in the National Strategy for Homeland Security. EMAC, Chapter 38.10 RCW, and Public Law 104-321, authorize and direct the deployment of certain necessary mutual aid between the EMAC participants, who are currently all fifty states, Puerto Rico, Guam, the U.S. Virgin Islands, and the District of Columbia. PNEMA and Public Law 105-381 authorize and direct the deployment of certain necessary mutual aid between the PNEMA participants, who are currently the States of Alaska, Idaho, Oregon, and Washington, the Canadian Province of British Columbia, and the Yukon Territory. This Agreement provides for the use of authorized resources (including employees and equipment) of the Jurisdiction in responding to requests for EMAC or PNEMA assistance from a participating party in which EMD has identified authorized resources of the Jurisdiction that are qualified and immediately available to deploy and perform the requested EMAC or PNEMA assistance in a requesting participating party.

## 2. SCOPE:

Pursuant to this Agreement, the authorized resources of the Jurisdiction will be deployed to provide EMAC or PNEMA assistance. When the deployed authorized resources of the Jurisdiction are employees of the Jurisdiction, those Jurisdiction employees will be treated as state employees for purposes of EMAC or PNEMA deployment only and will be entitled to the rights and benefits under EMAC or PNEMA available to state officers and employees, but not for any other purpose. The Jurisdiction will be reimbursed for authorized costs incurred as a result of authorized resource deployment as provided in this Agreement.

## 3. Authorization and Deployment of Resources

- a. This Agreement is not an authorization to deploy. EMAC and PNEMA deployment of the Jurisdiction's resources under this Agreement shall only be authorized as provided in a completed amendment to this Agreement in the form of "Attachment A" that has been mutually executed by the parties. The Jurisdiction shall not deploy any resources under this Agreement except in compliance with such authorization. No reimbursement will be provided for resources deployed that are inconsistent with such authorization.
- b. Jurisdiction resources authorized for deployment under this Agreement (the "authorized resources") are only those listed on mutually executed amendments in the form attached hereto

as "Attachment A" that references this Agreement by number and includes the authorized charge code, EMAC or PNEMA mission number and disaster name, identification of the authorized resource (employee/equipment), description of the anticipated EMAC or PNEMA duties, maximum reimbursement, estimated duration of deployment, reporting location, point of contact at the destination, and completed verification of credentials.

#### 4. Financial Management and Reimbursement

- a. The Military Department will reimburse the Jurisdiction for the expenses of authorized resources deployed under this Agreement up to the maximum amount provided for herein to the extent supported by proper documentation establishing the expenses were actually incurred pursuant to authorized deployment under the Agreement. No reimbursement will be provided for resources deployed inconsistent with the authorization contained in a completed amendment to this Agreement in the form attached hereto as "Attachment A" that has been mutually executed by the parties.
- b. The authorized resource expenses that may be reimbursed are only those contained in a completed amendment to this Agreement in the form attached hereto as "Attachment A" that has been mutually executed by the parties, and include employee salary, benefits, overtime, air and land travel expenses, lodging, per diem, and equipment use and operation costs. Unless this Agreement is amended by Attachment A to provide otherwise, lodging and per diem shall only be reimbursed in accordance with the United States General Services Administration (GSA) rates for the applicable deployment location existing at the time of deployment under this Agreement, which are located at <http://www.gsa.gov/portal/category/21287>.
- c. The maximum amount of reimbursement for Fire District and Fire Department authorized resources shall be based on the Washington State Fire Chiefs Rate Schedule in effect at the time of deployment, which is incorporated herein by reference. For all other Jurisdictions, the maximum amount of reimbursement for authorized employee expenses under this Agreement shall be the lesser of (1) the maximum amount identified in the mutually executed Attachment A to this Agreement and amendments thereto, or (2) the amount that the employee would have received in the absence of this Agreement. In no case will reimbursement for authorized resources of any Jurisdiction (including Fire Districts and Fire Departments) exceed the maximum estimated total resource cost identified in the mutually executed Attachment A or a subsequent mutually executed written amendment thereto in the same form.
- d. The Jurisdiction shall maintain books, records, documents, receipts and other evidence which sufficiently and properly support and reflect all costs and expenditures authorized by this Agreement. These records shall be subject to inspection, review or audit during normal business hours by authorized Department personnel or its designee(s), the Office of the State Auditor, and federal officials so authorized by law. Such books, records, documents, receipts and other material relevant to this Agreement shall be retained for six (6) years after expiration.
- e. The Jurisdiction will submit a final state invoice voucher identifying this Agreement and the appropriate charge code to the Military Department within 45 days after return by the deployed authorized resource and must include documentation and receipts supporting all claimed reimbursement. The Jurisdiction agrees to immediately comply with any request by EMD for additional supporting documentation or receipts.

#### 5. Resource Management

- a. The Jurisdiction agrees that it will only deploy employees as authorized resources under this Agreement who are fully qualified and capable of performing the duties described in the completed and mutually executed Attachment A and under the conditions described therein. The Jurisdiction agrees that if any of its employees deployed as an authorized resource under this Agreement are determined by the EMAC or PNEMA requesting participant, in its sole discretion, to not meet this requirement, those employees may in the sole discretion of the EMAC or PNEMA requesting participant be returned to the Jurisdiction from which they deployed at the sole cost and expense of the Jurisdiction, and the cost and expense of deploying and returning the employee(s) will not

be reimbursed under this Agreement. Such qualifications and capabilities shall include, but not be limited to, the following:

- 1) Has completed training for ICS 100, 700 and 800
- 2) Has received training customary or required for the position for which they are being deployed
- 3) Currently possesses all certifications and licenses required in the state of Washington to perform the duties for which they are being deployed
- 4) Has previous experience operating in the position for which they are being deployed
- 5) Has the ability to fully and effectively perform all duties of the position for which they are being deployed

The Jurisdiction agrees to maintain documentation of its authorized employee's qualifications and capabilities and sign a completed Verification of Credentialing form as provided in Attachment A as part of any amendment authorizing resource deployment under this Agreement.

- b. The Jurisdiction agrees that if any of its employees deployed as an authorized resource under this Agreement exhibits behavior, conduct or other condition that, in the sole discretion of the EMAC or PNEMA requesting participant, interferes with the employee's ability to perform the duties for which they are deployed, the EMAC or PNEMA requesting participant may, in its sole discretion, return the employee to the Jurisdiction from which the employee deployed at the sole cost and expense of the Jurisdiction, and such cost and expense will not be reimbursed under this Agreement.
- c. The Jurisdiction agrees that it will only deploy equipment as an authorized resource under this Agreement that is in good working order and condition when deployed. If the EMAC or PNEMA requesting participant determines in its sole discretion that any such equipment is not in good working order or condition at the time of deployment, the EMAC or PNEMA requesting participant may, at its sole discretion, return such equipment to the Jurisdiction from which it was deployed at the sole cost and expense of the Jurisdiction, and the cost and expense of deploying and returning the equipment will not be reimbursed under this Agreement.
- d. The Jurisdiction agrees that its employees deployed under this Agreement will be required by the Jurisdiction to conduct themselves in a professional and ethical manner throughout the period of deployment, consistent with all laws, regulations and policies applicable to the Jurisdiction and its employees.
- e. Hold Harmless. To the extent allowed by law, each party shall defend, protect and hold harmless the other party from and against any claims, suits, and/or actions arising from any negligent act or omission of that party's employees, agents and or authorized representatives while performing under this Agreement.

## **6. Alterations And Amendments**

This Agreement and any of its Attachments may only be altered or amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties. All other terms and conditions of this Agreement shall remain in full force and effect and binding upon the parties.

## **7. Termination**

Either party may terminate this Agreement upon thirty (30) days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.





ITEM #: 4

CHECK ONE:

DISCUSSION \_\_\_\_\_

ACTION X

## CONSENT AGENDA ITEM

Council Date: February 26, 2026

Subject: Appointment of Sutherland Staatz to the Burlington Public Library Board of Trustees

Submitted By: Amber Robinson, Admin Staff

Attachments: BPL Board Application

Public Hearing Required: YES ( ) NO (X)

BMC 7.26 Public Library

\_\_\_\_\_

### HISTORY AND SUMMARY

#### *CONSENT AGENDA ITEM*

*This item is being included on the consent agenda because staff believe it is routine and non-controversial in nature. Including items like this on the consent agenda helps to quickly resolve items that are more administrative in nature, in order to allow more time during the meeting for Council to discuss other items that may not be routine, and therefore require more time and attention. The consent agenda also shows respect for the valuable time of all attendees of Council meetings by reserving more discussion and debate time for those items that require it most. If Council desires to discuss this, or any other consent agenda item in depth, please make a motion to move the item to the regular agenda.*

The City's Burlington Public Library Board of Trustees is comprised of 5 volunteers who share a passion for public libraries. There is a vacancy on the Library Board of Trustees that has been advertised on the City website, social media, and other communication outlets. **Sutherland Staatz** is a resident of Burlington, and regular volunteer with organizations such as Mount Vernon Library & School District and Whatcom Historical Society. Staatz has a degree in history and has been greatly influenced by libraries. This position's term would expire 3/31/2031.

### ALTERNATIVES CONSIDERED

There does not seem to be a reasonable alternative to appointing new members to fill vacancies as they may arise. If Council desires to have a conversation about the role or makeup of the BPL Board of Trustees, please request that separate conversation occur at a different time, since it is distinct from simply filling the vacancy that is the subject of this agenda item. However, if for some reason a majority of the City Council

does not feel that this candidate is qualified to serve on the Library Board of Trustees, they can reject the candidate.

### **BID REQUIREMENTS**

None

### **CURRENT AND FUTURE BUDGET RAMIFICATIONS**

No direct budgetary impact; the BPL Board of Trustees is comprised of volunteers and is supported by staff from the Library Department, as part of their duties.

### **LEGAL ASPECTS – LEGAL REVIEW**

#### ***PENDING REVIEW***

Pursuant to Burlington Municipal Code 2.76.030, Burlington Public Library Board of Trustees members "...shall be appointed by the mayor of the city with the consent of the city council, from citizens of recognized fitness for such position."

The Mayor has satisfied his duty under code to appoint a new member. Council now must approve of the appointment to satisfy the legal requirements of this process.

### **STAFF RECOMMENDATION**

Staff recommends that Council confirm the Mayor's appointment of Sutherland Staatz to the Burlington Public Library Board of Trustees.

### **SUGGESTED COUNCIL MOTION LANGUAGE**

*"I move to appoint Sutherland Staatz to the Burlington Public Library Board of Trustees for a five-year term to begin March 1, 2026."*



# Application Form COMMITTEES/BOARDS/COMMISSIONS/AUTHORITIES

You may submit a completed application along with a letter of interest to Kristen Bachhuber at the City of Burlington 833 S. Spruce Street, Burlington, WA 98223.

If you have questions about the application process, or if you need an accommodation in the application process, please contact Kristen Bachhuber at [kristenb@burlingtonwa.gov](mailto:kristenb@burlingtonwa.gov) or 360-755-2390. NOTE: This document and any attachments are subject to public disclosure. Certain information is exempt from disclosure. Refer to RCW 42.56 for information on state law regarding public records and certain records that are exempt from public disclosure.

Date of Application: 2/15/26

Position Applied For: Board Member

Full Name: Sutherland K Staatz

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Zip: Burlington 98233

If different from above, Residential Street Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_

Employer Name & Address: \_\_\_\_\_  
City/Zip: Bellingham 98225

Please contact me at the following phone number:  Home  Business  Mobile

Please contact me at the following address:  Mailing  Residential  Business

Your occupation: Maintenance Tech  Retired  HS Student

How many years have you lived in Burlington? 4 months

## QUESTIONNAIRE

Please list any community activities that relate to this position.

Volunteered for more than ten years at the Mount Vernon City Library

List any experience that would assist you in serving on this commission.

Balancing diverse community needs with a limited maintenance budget. Providing services to vulnerable populations at work and through volunteering. Working and volunteering with non profits including the Mount Vernon school district, City Library, the Whatcom Historal Society, and Catholic Housing Services. My BA in History from WWU and Librarian Grandma has also given me an appreciation for libraries and their role in the community.

Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Burlington? Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

No.

Please indicate any activities you are involved with that may present a conflict of interest with the commission that you are applying for.

None.

Why are you interested in serving on this commission?

I want to help build and support my new community and belive public libraries are central to that.

Please list two references:

First and Last Name: Mark Aasol Daytime Phone: \_\_\_\_\_

First and Last Name: Matt Dillingham Daytime Phone: \_\_\_\_\_

How did you hear about the vacancy on this commission?

- City Council Member
- City of Burlington press release
- City of Burlington staff person
- City of Burlington website
- Friend or co-worker
- Other: \_\_\_\_\_

**The undersigned volunteer understands the nature and content of their duties, and in consideration of being permitted to participate in the volunteer program, agrees as follows:**

1. To waive and release any and all claims for injuries or damages against the City of Burlington, it's officers, agents, or employees which may arise out of, or in any way connected with the manner in which the duties are conducted; and,
2. To defend, indemnify, and hold harmless the City of Burlington, it's officers, agents and employees, from any liability for damage or claims for damage for personal injury, including death, and property damage, which may arise out of or in any way be connected with the manner in which the duties are carried out.

I authorize the City of Burlington, it's agents at the time of my volunteer application, or anytime during my service, to verify the information contained in this application as it relates to the volunteer position. I certify my statements in this application are true, complete and correct to the best of my knowledge and belief. I understand any falsification or omission of information may bar me from continued volunteerism.

Signature: Sutherland K Staatz Date: 2/15/26

---

**Email your application along with a letter of interest, or drop off/mail to the address below:**

City of Burlington  
ATTN: Kristen Bachhuber  
833 S. Spruce Street  
Burlington, WA 98233

Email: [kristenb@burlingtonwa.gov](mailto:kristenb@burlingtonwa.gov)

**When submitting your application packet, please remember to attach any letters of reference you wish to share.**

## Title 2. Administration and Personnel

### Chapter 2.76. PUBLIC LIBRARY

#### § 2.76.010. Established – Funding.

There is established in the city a free and public library, which library shall be maintained by taxes voted annually as provided by law in the city, and by gifts, bequests and devises as provided for in this chapter.

(Ord. 236 § 1, 1915)

#### § 2.76.020. Declared free.

The library established in BMC § **2.76.010** is declared to be forever free for the use of the inhabitants of the city, subject to such reasonable rules and regulations as the trustees may find necessary, in order that the library may be of the greatest benefit to the greatest number. The trustees may exclude any person or persons who wilfully violate such rules and regulations.

(Ord. 236 § 2, 1915)

#### § 2.76.030. Board of trustees – Appointment – Term – Vacancy filling.

The management and control of the library shall be vested in a board of five trustees, who shall be appointed by the mayor of the city with the consent of the city council, from citizens of recognized fitness for such position. No person shall be ineligible as a trustee by reason of sex, and no trustee, as such, shall receive any compensation. The first trustees shall determine by lot whose term of office shall expire each year, and a new trustee shall be appointed annually to serve five years. All vacancies shall be filled as soon as possible in like manner as the members of the board are chosen, and in an unexpired term for the residue of the term only.

(Ord. 236 § 3, 1915)

#### § 2.76.040. Board of trustees – Organization – Powers and duties.

The trustees shall immediately after taking office meet and organize by electing one of their number president, and by the election of such other officers as they may deem necessary. They shall make and adopt such bylaws, rules and regulations for their guidance and for the government of the library as may be expedient and not inconsistent with the laws and ordinances of the city. The trustees shall meet on the first Tuesday of each month at 6:00 p.m. at the library, 820 East Washington Avenue, Burlington, and all such meetings shall be open to the public in accordance with the provisions of the Open Public Meetings Act. They shall have the supervision and the custody of the rooms and buildings constructed, leased or set apart for the library, and the exclusive control of the expenditures of all moneys collected for the library fund created and established in BMC § **2.76.120**. Such money shall be paid out from the treasury by the proper officers and upon properly authenticated vouchers of the board of trustees. The

trustees may receive gifts of money, real estate, books and other property for library purposes. The finance director of the city is designated as treasurer of the board, shall perform all the duties thereof and shall be custodian of all gifts, other than real estate, books or other property regularly used by the library for library purposes. The bond of the finance director established pursuant to chapter **2.52** BMC shall be so drawn or deposited as to include and cover any and all such library funds or property, while in the hands of the finance director; provided, that such custody shall be subject to all legal rights of the board therein. The trustees may establish a written policy to write off or waive uncollected fines and fees, subject to the approval of the city finance director.

(Ord. 1913 § 1, 2021; Ord. 1737 § 9, 2011; Ord. 334 § 1, 1929; Ord. 236 § 4, 1915)

## § 2.76.050. Chief librarian – Appointment and qualifications.

The board of trustees shall have the power to appoint a chief librarian, who shall possess such qualities with respect to experience, ability, citizenship, control capacity and residence as the board may require, and who shall be subject to removal by the board.

(Ord. 236 § 5, 1915)

## § 2.76.060. Employees.

The board of trustees shall adopt a system of competition or examination under which all appointments except that of chief librarian shall be made. Under such system the chief librarian shall have the power, by and with the consent of the board of trustees, to appoint all subordinate employees of the library, prescribe rules for their conduct and remove them from office. So far as possible, all appointments shall be made to ascertain fitness for work, removals shall be made for demonstrated unfitness, and neither appointments or removals shall be made because of the candidate's race, color, political influence or religious belief. The trustees shall have the power to do all other acts and things necessary to the management, custody and control of the library.

(Ord. 236 § 6, 1915)

## § 2.76.070. Annual report.

The trustees shall make an annual report at the close of each year to the city council stating the condition of their trust, the various sums of money received from the library fund and all other sources, how much money has been expended, the number of books and periodicals on hand, the number added during the year, the number missing or retired, the number loaned out, the general character of such loans, and such other statistics, information and suggestions as they may deem of general interest, with their estimate of the income necessary for the proper maintenance of the library fund the ensuing year; provided, that nothing in this chapter shall be construed as empowering the board of trustees to incur any indebtedness except as there is sufficient money in the library fund applicable to the payment thereof.

(Ord. 236 § 7, 1915)

## § 2.76.080. Nonresident usage – Book exchange.

The board of trustees, under such rules and regulations as it may deem necessary and upon such conditions as may be agreed upon, may allow any nonresident of the city to use the books therein, and may make exchange of books with any other public library, either temporarily or permanently. The board may contract with the board of county commissioners of Skagit County, and the board of county commissioners, village trustees, town or city council of any neighboring county, village, town or city, to loan books of said library to the residents of such county, village, town or city upon the terms agreed.

(Ord. 236 § 9, 1915)

## § 2.76.090. State aid – Application.

It shall be the duty of the board of trustees to at once apply to the State Library Commission to have the library registered by the Commission as a library under their visitation and supervision. It shall be the duty of the trustees, if the library receives such aid, to make to the Commission the annual, verified reports as provided and required by law.

(Ord. 236 § 8, 1915)

## § 2.76.100. State Library Board requirements.

It shall be the duty of the board of trustees to as far as possible meet at all times the requirements of the State Library Board, in order that aid shall not be suspended or withheld from said library.

(Ord. 236 § 10, 1915)

## § 2.76.110. Gifts.

All persons who desire to make gifts of money, personal property or real estate for the benefit of the public library shall have the right to pass the title thereto to the board of trustees to be held and controlled according to the term devised and bequeathed.

(Ord. 236 § 11, 1915)

## § 2.76.120. Fund adopted.

There is created and adopted in the city treasury a fund to be known and to be called the "library fund," into which fund shall be paid all moneys derived by reason of taxes or other sources. Library fees shall be adopted by city council resolution following a recommendation by the library board.

(Ord. 1799 § 4, 2014; Ord. 236 § 14, 1915)

## § 2.76.130. Detaining or injuring property prohibited – Penalty.

- A. Any person or persons who intentionally injures or destroys any property belonging to or deposited in said public library is guilty of a misdemeanor, and upon conviction thereof shall be punished according to the provisions of chapter **1.24** BMC.
- B. Any person who wilfully detains any book, newspaper, magazine or manuscript, or any other property belonging in or to the library for 30 days after notice in writing to return same given, after expiration of the time, which by the rules of such institutions, such article or other property may be kept, is guilty of a misdemeanor, and upon conviction thereof shall be punished according to the provisions of chapter **1.24** BMC.

(Ord. 236 §§ 12, 13, 1915)



ITEM #: 5

CHECK ONE:

DISCUSSION           

ACTION   X  

## CONSENT AGENDA ITEM

Council Date: February 26, 2026

Subject: Appointment of David Lowell to the Parks & Recreation Advisory Board

Submitted By: Amber Robinson, Admin Staff

Attachments: Application for Parks & Rec Advisory Board

Public Hearing Required: YES ( ) NO (X)

BMC 2.70.070-071

### CONSENT AGENDA ITEM

*This item is being included on the consent agenda because staff believe it is routine and non-controversial in nature. Including items like this on the consent agenda helps to quickly resolve items that are more administrative in nature, in order to allow more time during the meeting for Council to discuss other items that may not be routine and therefore require more time and attention. The consent agenda also shows respect for the valuable time of all attendees of Council meetings by reserving more discussion and debate time for those items that require it most. If Council desires to discuss this, or any other consent agenda item in depth, please make a motion to move the item to the regular agenda.*

### HISTORY AND SUMMARY

The City's Parks & Recreation Board is comprised of seven volunteer members from the Burlington community. They are an advisory board to the Mayor, City Council and the Parks & Recreation Department. Pursuant to Burlington Municipal Code 2.70.071, Parks & Recreation Advisory Board members are appointed by the Mayor and confirmed by City Council.

The Parks & Recreation Advisory Board is currently seeking a representative to fill three open board positions. **David Lowell** has applied to fill a board position. David Lowell has been a community leader with the B-E School District, local business owner, and raised a family in Burlington. Lowell has a long career practicing law and has been active in community recreation as coach and referee.

### ALTERNATIVES CONSIDERED

N/A

**BID REQUIREMENTS**

None - the Parks and Recreation Advisory Board is comprised of volunteers and is supported by staff from the Parks and Recreation Department.

**CURRENT AND FUTURE BUDGET RAMIFICATIONS**

N/A

**LEGAL ASPECTS – LEGAL REVIEW**

*PENDING LEGAL REVIEW*

**COUNCIL COMMITTEE RECOMMENDATION**

N/A

**STAFF RECOMMENDATION**

Staff recommends that Council confirm the Mayor’s appointment of David Lowell to the Parks & Recreation Advisory Board. Appointment would help to ensure that the board can maintain a quorum and function effectively.

**SUGGESTED COUNCIL MOTION LANGUAGE**

*“I make a motion to confirm the Mayor’s appointment of David Lowell to the Burlington Parks & Recreation Advisory Board”.*



# Application Form COMMITTEES/BOARDS/COMMISSIONS/AUTHORITIES

You may submit a completed application along with a letter of interest to Kristen Bachhuber at the City of Burlington 833 S. Spruce Street, Burlington, WA 98223.

If you have questions about the application process, or if you need an accommodation in the application process, please contact Kristen Bachhuber at [kristenb@burlingtonwa.gov](mailto:kristenb@burlingtonwa.gov) or 360-755-2390. NOTE: This document and any attachments are subject to public disclosure. Certain information is exempt from disclosure. Refer to RCW 42.56 for information on state law regarding public records and certain records that are exempt from public disclosure.

Date of Application: February 15, 2026

Position Applied For: Parks & Recreation Advisory Board

Full Name: David Duane Lowell

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Zip: Burlington

If different from above, Residential Street Address: \_\_\_\_\_  
City/Zip: Burlington 98233

Employer Name & Address: \_\_\_\_\_  
City/Zip: Burlington / 98233

Please contact me at the following phone number:  Home  Business  Mobile

Please contact me at the following address:  Mailing  Residential  Business

Your occupation: Attorney at Law  Retired  HS Student

How many years have you lived in Burlington? 20 years

## QUESTIONNAIRE

Please list any community activities that relate to this position.

Member of Burlington-Edison School Board (from 2010 to 2024). Youth soccer/baseball coach in Burlington.

List any experience that would assist you in serving on this commission.

For over 30 years, in my daily profession (as a lawyer), I have daily resolved conflict of all sorts of cases. I can make decisions under pressure, free from political pressure. Further, in my 13 years on the Burlington-Edison School Board, I have a good grasp of the issues in our city. I am a very good listener and not afraid to make good well-informed decisions after garnering all relevant information.

Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Burlington? Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

No (n/a).

Please indicate any activities you are involved with that may present a conflict of interest with the commission that you are applying for.

None.

Why are you interested in serving on this commission?

I have been quite involved in the Burlington community in the following roles: (a) parent whose three kids have gone to Burlington--Edison High School (in fact, two are still at the high school); (b) I see myself staying here for as long as I am alive; and I care deeply about; (c) I have practiced law in this community since 2012 and care deeply about all aspects of this community. (d) I a former college athlete - that know first hand the importance and value of having a great recreation/parks program. We need experienced leaders in a role like this and I believe I could add significant objective value to this role.

Please list two references:

First and Last Name: Laurel Browning Daytime Phone: \_\_\_\_\_  
First and Last Name: Mike Rickert Daytime Phone: \_\_\_\_\_

How did you hear about the vacancy on this commission?

- City Council Member
- City of Burlington press release
- City of Burlington staff person
- City of Burlington website
- Friend or co-worker
- Other: \_\_\_\_\_

**The undersigned volunteer understands the nature and content of their duties, and in consideration of being permitted to participate in the volunteer program, agrees as follows:**

1. To waive and release any and all claims for injuries or damages against the City of Burlington, it's officers, agents, or employees which may arise out of, or in any way connected with the manner in which the duties are conducted; and,
2. To defend, indemnify, and hold harmless the City of Burlington, it's officers, agents and employees, from any liability for damage or claims for damage for personal injury, including death, and property damage, which may arise out of or in any way be connected with the manner in which the duties are carried out.

I authorize the City of Burlington, it's agents at the time of my volunteer application, or anytime during my service, to verify the information contained in this application as it relates to the volunteer position. I certify my statements in this application are true, complete and correct to the best of my knowledge and belief. I understand any falsification or omission of information may bar me from continued volunteerism.

Signature: David D. Lowell Date: 2/15/26

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**Email your application along with a letter of interest, or drop off/mail to the address below:**

City of Burlington  
ATTN: Kristen Bachhuber  
833 S. Spruce Street  
Burlington, WA 98233

Email: [kristenb@burlingtonwa.gov](mailto:kristenb@burlingtonwa.gov)

**When submitting your application packet, please remember to attach any letters of reference you wish to share.**

**2.70.070 Parks and recreation advisory board – Created.**

A. There is created and established a parks and recreation advisory board, consisting of seven members. Four shall be residents of the city. Two members may be residents of the urban growth area for the city of Burlington as defined by Chapter 36.70A RCW. One member may be an owner or employee of a business in the city of Burlington that does not otherwise reside within the city or the urban growth area of the city of Burlington. Parks and recreation advisory board members shall be appointed by the mayor and confirmed by the city council.

B. Membership. The selection of the parks and recreation advisory board members shall be made from individuals who have an interest in parks and recreation as evidenced by training, experience or actions.

C. The mayor shall appoint one to three members of the city council to act as liaisons to the board in accordance with city council bylaws. These members shall be ex-officio nonvoting members of the board, except in absence of a quorum, as further defined by this chapter. The city parks and recreation director shall be responsible for providing adequate and appropriate staff support to the board. No member shall receive any compensation for services performed. (Ord. 1879, 2019).

**2.70.071 Parks and recreation advisory board – Terms – Vacancies – Removal.**

A. Terms of Members. The appointment of the members, by the mayor, shall be for three-year terms. Term limits shall not exceed three consecutive terms.

B. Vacancies. The mayor shall, as needed, appoint members to fill the vacancies caused by expiring terms. The mayor shall appoint members each year from a list to be presented to him by the board and shall also have authority to fill vacancies created by death or resignation in the board by appointing a member to fill the place consistent with the procedures of BMC 2.72.030.

C. Removal. Members of the board may be removed by the mayor, with concurrence of the city council, for neglect of duty, conflict of interest, malfeasance in office, or other just cause, or for unexcused absence from more than three consecutive regular meetings. The decision of the city council shall be final and there shall be no appeal therefrom. Members finding themselves unable to attend regular meetings are expected to tender their resignations. (Ord. 1879, 2019).



ITEM #: 6

CHECK ONE:

DISCUSSION \_\_\_\_\_

ACTION X

## CONSENT AGENDA ITEM

Council Date: February 26, 2026

Subject: Appointment of Gary Nelson to the Parks & Recreation Advisory Board

Submitted By: Amber Robinson, Admin Staff

Attachments: Application for Parks & Rec Advisory Board

Public Hearing Required: YES ( ) NO (X)

BMC 2.70.070-071

### CONSENT AGENDA ITEM

*This item is being included on the consent agenda because staff believe it is routine and non-controversial in nature. Including items like this on the consent agenda helps to quickly resolve items that are more administrative in nature, in order to allow more time during the meeting for Council to discuss other items that may not be routine and therefore require more time and attention. The consent agenda also shows respect for the valuable time of all attendees of Council meetings by reserving more discussion and debate time for those items that require it most. If Council desires to discuss this, or any other consent agenda item in depth, please make a motion to move the item to the regular agenda.*

### HISTORY AND SUMMARY

The City's Parks & Recreation Board is comprised of seven volunteer members from the Burlington community. They are an advisory board to the Mayor, City Council and the Parks & Recreation Department. Pursuant to Burlington Municipal Code 2.70.071, Parks & Recreation Advisory Board members are appointed by the Mayor and confirmed by City Council.

The Parks & Recreation Advisory Board is currently seeking a representative to fill three open board positions. **Gary Nelson** has applied to fill a board position. Gary Nelson retired to the community of Burlington and has been an avid patron of the City's parks, pathways & pea patch. Nelson has experience managing and running public recreation facilities and is an active volunteer in the area with the Tri Parish food bank, Boys & Girls Club, and Bayview Elementary School.

### ALTERNATIVES CONSIDERED

N/A

**BID REQUIREMENTS**

None - the Parks and Recreation Advisory Board is comprised of volunteers and is supported by staff from the Parks and Recreation Department.

**CURRENT AND FUTURE BUDGET RAMIFICATIONS**

N/A

**LEGAL ASPECTS – LEGAL REVIEW**

*PENDING LEGAL REVIEW*

**COUNCIL COMMITTEE RECOMMENDATION**

N/A

**STAFF RECOMMENDATION**

Staff recommends that Council confirm the Mayor's appointment of Gary Nelson to the Parks & Recreation Advisory Board. Appointment would help to ensure that the board can maintain a quorum and function effectively.

**SUGGESTED COUNCIL MOTION LANGUAGE**

*"I make a motion to confirm the Mayor's appointment of Gary Nelson to the Burlington Parks & Recreation Advisory Board".*



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Date of Application: February 17, 2026

Position Applied For: Parks & Rec Advisory Board

Full Name: Gary G Nelson

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Zip: Burlington WA 98233

If different from above, Residential Street Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_

Employer Name & Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_

Please contact me at the following phone number:  Home  Business  Mobile

Please contact me at the following address:  Mailing  Residential  Business

Your occupation: retired from Port of Grays Harbor  Retired  HS Student

How many years have you lived in Burlington? 3

## QUESTIONNAIRE

Please list any community activities that relate to this position.

I am an avid bicycle rider and visits local parks daily. I also volunteer at Bayview E.S., B/E Boys and Girls Club and the Tri-Parish Food Bank at St. Charles in Burlington

List any experience that would assist you in serving on this commission.

I spent 24 years as the Executive Director at the Port of Grays Harbor. In that capacity I oversaw construction and renovation of the Ports Public Rec facilities. Those facilities included three boat ramps, three viewing towers and public access to waterfront in Gray Harbor County (including public access on to Westport Marina docks). During my tenure we added a 190 acre park on the Wynochee River near Montesano WA, That addition included a lake, 2 mile walking path, playground, boat ramps with docks and a RV Park.

Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Burlington? Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

None

Please indicate any activities you are involved with that may present a conflict of interest with the commission that you are applying for.

Having been a public servant I am well acquainted with conflicts of interest and the need for transparency in the management and care of public facilities. In short I don not have any interests that would conflict with this position.

Why are you interested in serving on this commission?

I firmly believe in the value of Public recreation facilities in creating a dynamic community that is attractive to people of all ages. Strong park and rec facilities and programs add to the intrinsic value living in Burlington. My experience managing and running public rec facilities coupled with experienc with a variety of grant opportunities for building and repairing public rec facilities provide me with unique insights that could help the city fulfill its mission.

Please list two references:

First and Last Name: Patsy Martin Daytime Phone: \_\_\_\_\_

First and Last Name: Dr. David Gage Daytime Phone: \_\_\_\_\_

How did you hear about the vacancy on this commission?

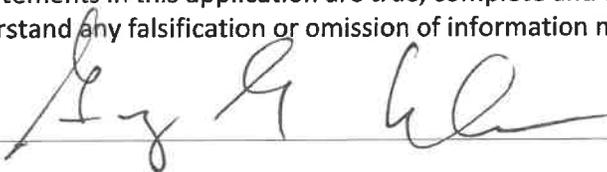
- City Council Member
- City of Burlington press release
- City of Burlington staff person
- City of Burlington website
- Friend or co-worker
- Other: posted at Skagit Park and on Parks & Rec web page

**The undersigned volunteer understands the nature and content of their duties, and in consideration of being permitted to participate in the volunteer program, agrees as follows:**

1. To waive and release any and all claims for injuries or damages against the City of Burlington, it's officers, agents, or employees which may arise out of, or in any way connected with the manner in which the duties are conducted; and,
2. To defend, indemnify, and hold harmless the City of Burlington, it's officers, agents and employees, from any liability for damage or claims for damage for personal injury, including death, and property damage, which may arise out of or in any way be connected with the manner in which the duties are carried out.

I authorize the City of Burlington, it's agents at the time of my volunteer application, or anytime during my service, to verify the information contained in this application as it relates to the volunteer position. I certify my statements in this application are true, complete and correct to the best of my knowledge and belief. I understand any falsification or omission of information may bar me from continued volunteerism.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

2/17/26

---

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City of Burlington  
ATTN: Kristen Bachhuber  
833 S. Spruce Street  
Burlington, WA 98233

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**ACTION**



ITEM #: 1

CHECK ONE:

DISCUSSION         

ACTION   X  

## AGENDA ITEM

Council Date: February 26, 2026 Subject: North Star Funding

Submitted By: Mayor Aslett

Attachments: Proposed Agreement Public Hearing Required: YES ( ) NO (X)

\_\_\_\_\_  
\_\_\_\_\_

### HISTORY AND SUMMARY

This is a follow-up to Council’s discussion about this item during the January 22, 2026 regular Council meeting. Based on the feedback from Council during that time, a revised proposed resolution is attached. The revisions make clear that the funding:

1. Would be a one-time payment of \$159,529.00.
2. The funds shall be used for “...start-up, operations, or other eligible STAR Center-related activities...” only.
3. Provide quarterly reports to the City regarding usage and outcome data.

### ALTERNATIVES CONSIDERED

Council may approve the proposed funding to North Star, or any other amount it chooses. There is no obligation to take any particular action at this time. However, in order to support North Star and efficiently use the City’s opioid settlement money, the above suggestion makes sense. There does not appear to be a good alternative path for using the opioid funds by the City on it’s own.

### BID REQUIREMENTS

None.

**CURRENT AND FUTURE BUDGET RAMIFICATIONS**

No direct budget ramifications are known. Since the opioid settlement money is restricted, it cannot be used for general City purposes, only for reasons like what North Star supports.

**LEGAL ASPECTS – LEGAL REVIEW**

It is within Council’s discretion to enter resolutions like the one attached.

**COUNCIL COMMITTEE RECOMMENDATION**

None.

**STAFF RECOMMENDATION**

Enter the resolution.

**SUGGESTED COUNCIL MOTION LANGUAGE**

*“I move to adopt the resolution setting aside a portion of opioid settlement funds to support the North Star Initiative.”*

## **INTERLOCAL COOPERATIVE AGREEMENT BETWEEN SKAGIT COUNTY AND THE CITY OF BURLINGTON**

This Agreement is entered into between Skagit County and the City of Burlington, collectively "Parties," to address the use of opioid settlement funds.

### **RECITALS**

**WHEREAS** the City of Burlington and Skagit County have separately entered into settlement agreements with entities responsible for the pharmaceutical supply chain of prescription opioids to hold these entities responsible for the damage they have caused in our communities; and

**WHEREAS** these settlement funds are intended to abate and alleviate the impacts of harms caused by the opioid epidemic; and

**WHEREAS** to abate and alleviate such harm the Parties have executed a separate Interlocal Agreement to create and be part of a multi-jurisdictional work group, the Northstar Initiative; and

**WHEREAS**, through joint advocacy efforts from city and county governments, Skagit County was able to secure capital funding for a new 48-bed behavioral health facility called the Skagit STAR Center that will provide substance use disorder treatment, including withdrawal management, crisis stabilization, and inpatient co-occurring treatment services; and

**WHEREAS** the City of Burlington wishes to allocate a portion of its opiate settlement funding to support the new Skagit STAR Center.

### **AGREEMENT**

**NOW THEREFORE**, in consideration of the mutual behavioral health treatment benefits for Skagit County residents, the above partners agree as follows.

1. The City has received or will receive funds from the national opioid settlements ("Opioid Settlement Funds"), which must be spent on approved opioid remediation, treatment, prevention, and recovery uses.
2. The County and Cities are implementing the North Star Initiative, including the STAR Center (Stabilization, Treatment, and Recovery Center), to provide evidence-informed, modern stabilization, treatment, and recovery services for individuals experiencing mental health crises and substance use disorders.
3. The City desires to transfer eighty percent (80%) of its current Opioid Settlement Funds, totaling One Hundred Fifty-Nine Thousand Five Hundred Twenty-Nine Dollars (\$159,529.00) to the County for start-up, operations, or other eligible STAR Center-related activities.
4. The County agrees to accept and administer the funds solely for eligible purposes under the applicable opioid settlement.
5. The funds are to disbursed on acceptance of agreement.

- 5.1 Administer the funding from the City of Burlington to fund start-up and initial operations for the first year of the Skagit STAR Center.
- 5.2 Collect usage and outcome data on the STAR Center and provide quarterly reports to the City of Burlington during the term of this agreement to include:
  - 5.2.1 Number of unduplicated people served by each unit (withdrawal management, co-occurring treatment and crisis stabilization).
  - 5.2.2 Demographic information of people served, including by funding source (Medicaid, private insurance, etc.)
  - 5.2.3 Unduplicated identification of referral source for each program (self, EMS, law enforcement, hospital, etc.)
  
6. **TERM OF AGREEMENT:** The term of this Agreement shall be from the date of execution through June 30, 2027.
  
7. **ADMINISTRATION:** The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.
  - 4.1 The County's representative shall be George Kosovich
  - 4.2 The City of Burlington's representative shall be Bill Aslett, Mayor
  
8. **TREATMENT OF ASSETS AND PROPERTY:** No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.
  
9. **INDEMNIFICATION:** Each party agrees to be responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this contract except as expressly provided herein.
  
10. **TERMINATION:** Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.
  
11. **CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS:** The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.
  
12. **SEVERABILITY:** In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

13. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2026.

CITY OF BURLINGTON:

\_\_\_\_\_  
BILL ASLETT, MAYOR

Attest:

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
City Attorney

DATED this \_\_\_\_ day of \_\_\_\_\_, 2026.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Ron Wesen, Chair

\_\_\_\_\_  
Peter Browning, Commissioner

\_\_\_\_\_  
Joe Burns, Commissioner

Attest:

\_\_\_\_\_  
Clerk of the Board

For contracts under \$5,000:  
Authorization per Resolution R20030146

Recommended:

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Department Head

Approved as to form:

\_\_\_\_\_  
Civil Deputy Prosecuting Attorney

Approved as to indemnification:

\_\_\_\_\_  
Risk Manager

Approved as to budget:

\_\_\_\_\_  
Budget & Finance Director

# **INTRO/DISCUSSION ITEMS**



ITEM #: 1

CHECK ONE:

DISCUSSION. X

ACTION.           

# AGENDA ITEM

Council Date: February 26, 2026 Subject: Purchase of 2 new ½ ton 4X4 pickups with a total purchase price not to exceed \$90,000.00  
Submitted By: P. Travis Schwetz

Attachments: Karmart Chrysler Jeep Ram Fiat Public Hearing Required: YES ( ) NO (X)  
Washington State DES – Listed Prices  
Foothills Toyota – Burlington Tundra  
Dwayne Lane’s Skagit Ford – Burlington – F150  
Blade Chevrolet – Mount Vernon 2026 Silverado 1500

## HISTORY AND SUMMARY

The half-ton pickup is an essential workhorse for the Parks Department, serving as daily transportation, trailer haulers, and general service vehicles. In landscaping and construction environments, the typical lifespan of a work truck is approximately ten years. Our current fleet consists of eight trucks, only two of which are less than thirteen years old, and two trucks have now reached 17 and 21 years of service. While routine maintenance is performed on all vehicles, several units now require major repairs that exceed their remaining value. The Parks Department also lacks specialized tools and staffing capacity to conduct these extensive repairs during peak operational seasons.

Federal and municipal fleet standards commonly define the useful life of light-duty and pickup trucks as:

- **10 years or 120,000 miles**, whichever occurs first (federal light-duty truck standard) [[ecfr.gov](http://ecfr.gov)]

Both TRK #521 and TRK #527 have exceeded industry-standard useful life, both in age and in effective engine wear.

### **TRK #527 – 2005 Ford F-150 4x4 Extra Cab**

#### **ER&R Schedule = 2023**

Required repairs:

- Blown head gasket: \$3,700
- 4x4 system issues: \$200
- Seat replacement: \$900
- **Total estimated repairs: \$4,800**

Vehicle values:

- Trade-in value: **\$1,300**

- Estimated Blue Book: **\$1,950–\$3,500**
- Repair cost exceeds vehicle value.

**Useful Life Comparison:**

TRK #521 is **19 years old**, nearly **double** the standard 10-year life cycle for municipal pickup trucks.

---

**TRK #521 – 2009 Ford F-150 2WD Standard Cab, Long Bed**

**ER&R Schedule = 2025**

Required repairs:

- Rack-and-pinion replacement: \$2,150
- Rear springs and shocks: \$2,000
  - Ignition repairs: \$400
  - Seat replacement: \$900
- **Total estimated repairs: \$5,500**

Vehicle value:

- Estimated resale value: **~\$3,200**
- Repair cost exceeds vehicle value.

**Useful Life Comparison:**

TRK #527 is **17 years old**, past the **10-year / 120k-mile** federal guideline

---

**COST-BENEFIT ANALYSIS**

**1. Cost of Repairing Existing Vehicles**

**TRK #527 – 2005 Ford F-150 4x4 Extra Cab**

- Estimated Repairs: **\$4,800**
- Trade-in Value: **\$1,300**
- Kelley Blue Book Range: **\$1,950–\$3,500**
- **Repairs exceed vehicle value by 37–146%.**

**TRK #521 – 2009 Ford F-150 2WD Standard Cab**

- Estimated Repairs: **\$5,500**
- Resale Value: **~\$3,200**
- **Repairs exceed vehicle value by 72%.**

**Total Combined Repairs: \$10,300**

**Total Combined Vehicle Value: \$4,500–\$6,700**

Even after spending over **\$10,000**, both trucks would remain far beyond industry-standard useful life, with a high probability of additional major failures. This makes repair investment non-recoverable and economically inefficient. Replacement provides the lowest long-term cost, the highest operational reliability, and the best value to the community.

**Conclusion**

Purchasing two new trucks will allow the Parks Department to maintain its annual operational schedule without diverting staff time or budget toward major repairs on aging vehicles. Replacing these units reduces the risk of breakdowns during seasonal workload peaks and ensures safe, reliable vehicles remain available to support park maintenance, safety responses, and community expectations.

## ALTERNATIVES CONSIDERED

- Repair **Existing Trucks**

Not recommended. Repair costs exceed the value of both TRK #521 and TRK #527, and neither truck would meet long-term reliability standards even after repair.

- Reallocate **Vehicles from Other Departments**

Not feasible. No other department has surplus light-duty pickups suitable for Parks operational needs.

- Do **Nothing / Delay Replacement**

Not recommended. Increases risk of operational disruption, emergency repairs, and additional costs.

- **EV / Hybrid**

Cost prohibitive – Vehicles have a higher initial cost; EV option will require installation of charging infrastructure which is an additional cost over and above the purchase price of the vehicle.

- **Purchase Used Vehicles**

Purchasing a used truck will have a lower initial cost. There will be no warranty, and the vehicle will have a shorter life span. Which can result in out of pocket repair costs and the need to purchase replacements sooner.

## BID REQUIREMENTS

Pursuant to Burlington Municipal Code 2.84.070, purchases with gross costs greater than \$15,000 require formal bids. That means that the City may use an approved system like the Washington State Bid, piggybacking or conduct its own formal bid. In other words, City staff cannot simply approach a local dealer and purchase a vehicle off the lot without first engaging in a bidding process. Local quotes are provided as illustration of the expected cost range for the final vehicle.

## CURRENT AND FUTURE BUDGET RAMIFICATIONS

Parks ER&R fund can purchase these vehicles without using other funding sources.

## LEGAL ASPECTS – LEGAL REVIEW

As long as proper bidding requirements are followed, the Council may approve this purchase.

## COUNCIL COMMITTEE RECOMMENDATION

These vehicles have been mentioned during the PW committee meetings and have neither received endorsement or had any push back from the council members on the committee.

## STAFF RECOMMENDATION

Staff recommends moving forward with purchasing two new ½ ton pickup trucks as the existing trucks are at the end of their useful life and currently needed major repairs are more costly than their Value.

## SUGGESTED COUNCIL MOTION LANGUAGE

*OPTION 1. "I move to authorize City staff to acquire two new ½ ton pickup trucks with a purchase price not to exceed \$90,000 and authorize the Mayor to sign the purchase order."*

*OPTION 2. "I move to have a discussion now and bring forward the request on the March 12, 2026, consent agenda"*

**KARMART CHRYSLER DODGE JEEP RAM FIAT**  
**660 AUTO BLVD**  
**BURLINGTON, WA 982333700**

**Configuration Preview**

**Date Printed:** 2026-01-26 6:38 PM  
**Estimated Ship Date:**

**VIN:**  
**VON:**

**Quantity:** 1  
**Status:** BA - Pending order  
**FAN 1:** 013WB City of Burlington  
**FAN 2:**  
**Client Code:**  
**Bid Number:** TB6096  
**PO Number:**

**Sold to:**  
**KARMART CHRYSLER DODGE JEEP RAM FIAT**  
**(43194)**  
**660 AUTO BLVD**  
**BURLINGTON, WA 982333700**

**Ship to:**  
**KARMART CHRYSLER DODGE JEEP RAM FIAT (43194)**  
**660 AUTO BLVD**  
**BURLINGTON, WA 982333700**

**Vehicle:** 2026 1500 TRADESMAN QUAD CAB 4X4 (140 in WB 6 ft 4 in Box) (DT6L41)

	Sales Code	Description	MSRP(USD)
<b>Model:</b>	DT6L41	1500 TRADESMAN QUAD CAB 4X4 (140 in WB 6 ft 4 in Box)	44,125
<b>Package:</b>	21A	Customer Preferred Package 21A	0
	EFH	3.0L I6 Hurricane SO Twin Turbo ESS	1,695
	DFR	8-Spd Auto 8HP75 Trans	0
<b>Paint/Seat/Trim:</b>	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
<b>Options:</b>	-X8	Black/Diesel Gray	0
	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	MY1	Steel Standard Hood	0
	DMH	3.92 Rear Axle Ratio	185
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	171	Zone 71-Los Angeles	0
<b>Non Equipment:</b>	4EA	Sold Vehicle	0
<b>Bid Number:</b>	4FA	Special Bid-Ineligible For Incentive	0
<b>Discounts:</b>	TB6096	Government Incentives	0
<b>Destination Fees:</b>	YGE	5 Additional Gallons of Gas	0
			2,095

**Total Price:** 48,110.

**Order Type:** Fleet  
**Scheduling Priority:** 1-Sold Order  
**Salesperson:**  
**Customer Name:**  
**Customer Address:**

**PSP Month/Week:**  
**Build Priority:** 99

**Instructions:**

USA



*your price: \$39,891 + Tax Lic. & Fees*

**Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.**

Taken From Washington State DES "CARS" website = all 1/2 ton options including EV's

Create quote	28423		2026 Chevrolet Silverado 1500 4WD WT	4WD	2026	Chevrolet	Bud Clary Chevrolet	\$40,475.00
Create quote	28423		2026 Chevrolet Silverado 2500 4WD Work Truck	4WD	2026	Chevrolet	Bud Clary Chevrolet	\$47,272.00
Create quote	28423		2026 Chevy Silverado 3500 WT 4WD	4WD	2026	Chevrolet	Bud Clary Chevrolet	\$49,147.00
Create quote	28423	Yes	2026 Chevy Silverado EV(CT35843) Crew Cab e4WD Truck	4WD	2026	Chevrolet	Bud Clary Chevrolet	\$58,250.00
Create quote	28423		2026 Silverado 1500 Crew Short Box LT 4WD	4WD	2026	Chevrolet	Frontier Chevrolet	\$54,192.00
Create quote	28423	Yes	2026 Ford F-150 4WD (ICE/HEV)	4WD	2026	Ford	Bud Clary Ford	\$41,073.00
Create quote	28423	Yes	2026 Ford F-150 ICE 4WD	4WD	2026	Ford	Corwin Of Pasco	\$41,083.50
Create quote	28423		2026 Ram 1500 Crew Cab 4WD	4WD	2026	Ram	Northsoun d Dwayne Lane	\$42,114.20
Create quote	28423		2026 Ram 1500 Quad Cab 4WD	4WD	2026	Ram	Northsoun d Dwayne Lane	\$39,402.55
Create quote	28423		2026 Ram 1500 4WD Truck	4WD	2026	Ram	Bud Clary ML CDJR	\$39,585.00
	28423	Yes	2026 Toyota Tundra 4WD	4WD	2026	Toyota	Bud Clary Toyota of Yakima	\$43,721.00
	28423		2025 Chevrolet Silverado 1500 4WD WT	4WD	2025	Chevrolet	Bud Clary Chevrolet	\$40,000.00
	28423	Yes	2025 Chevy Silverado EV Crew Cab e4WD Truck (BEV)	4WD	2025	Chevrolet	Bud Clary Chevrolet	\$57,000.00
Create quote	28423	Yes	2025 F-150 Lighting Flash Ext Range	4WD	2025	Ford	Mullinax Ford of Olympia	\$66,490.00
	28423		2025 Ford F-150 4WD	4WD	2025	Ford	Corwin of Pasco	\$40,990.00
	28423	Yes	2025 Ford F150 4WD (ICE/HEV)	4WD	2025	Ford	Bud Clary Ford	\$41,190.00
	28423	Yes	2025 Ford F150 Lightning 4WD (BEV)	4WD	2025	Ford	Bud Clary Ford	\$45,530.00
Create quote	28423		2025 FordF-150	2WD/4WD	2025	Ford	Mullinax Ford of Olympia	\$35,750.00
	28423		2025 Ram 1500 Quad Cab 4WD	4WD	2025	Ram	Northsoun d Dwayne Lane	\$39,178.94
	28423		2025 Ram 1500 4WD Truck	4WD	2025	Ram	Bud Clary ML CDJR	\$43,445.00
	28423		2025 Toyota Tundra	2WD/4WD	2025	Toyota	Bud Clary Toyota of Yakima	\$39,600.00
	28423	Yes	2024 Chevrolet Silverado EV Crew Cab e4WD Truck (BEV)	e4WD	2024	Chevrolet	Bud Clary Chevrolet	\$64,800.00
	28423		2024 Chevy Silverado 1500 4WD REG CAB 126 Work Truck	4WD	2024	Chevrolet	Bud Clary Chevrolet	\$38,330.00





# TOYOTA

## Foothills Toyota

1881 Bouslog Road  
Burlington WA 98233  
360-757-7575

# 2026 Tundra

## Tundra SR

**Model:** 2026 Tundra SR i-FORCE 3.4L Turbo V6 Engine 4-Wheel Drive 6.5-ft. bed Double Cab 8342A

**Stock:** N/A

**Engine:** i-FORCE V6 Engine

**Transmission:** 10-Speed Electronically Controlled automatic Transmission with intelligence (ECT-i) and sequential shift mode



EXTERIOR  
Ice Cap

INTERIOR  
Black Fabric

### PRICE

Base MSRP *	\$44,260.00
Port Installed Packages & Accessories	\$199.00
Delivery Processing and Handling	\$2,095.00
<b>Total Advertised Price</b>	<b>\$46,554.00</b>

### FUEL ECONOMY



### INSTALLED PACKAGES & ACCESSORIES

50 State Emissions	FIO	\$0.00
SR Grade Package	FIO	\$0.00
All-Weather Floor Liners <small>Engineered to precisely fit your Tundra and made from durable, weather-resistant material. Liners feature channels to better hold moisture.</small>	PIO	\$199.00
Owner's Portfolio	PIO	\$0.00
<b>Total Optional Equipment</b>		<b>\$199.00</b>
Vehicle Base Model		\$44,260.00
Delivery Processing and Handling		\$2,095.00

### FEATURES

#### Mechanical & Performance

- Ignition System: Stop and Start Engine System (S&S)
- Fuel System: D-4ST direct-injection and port-injection fuel system
- Off-Road: Engine and body undercovers
- Exhaust System: Stainless steel exhaust system
- Towing: Trailer-Sway Control (TSC)
- Transmission: 10-speed Electronically Controlled automatic Transmission with intelligence (ECT-i), sequential shift mode, and uphill/downhill shift logic
- Body/Frame: Fully boxed high-strength steel ladder frame
- Suspension: Independent double-wishbone front suspension; coil
- Ignition System: Conventional 12V starter
- Intake: Twin turbochargers with electric wastegate valve actuators and water-cooled intercooler
- Valvetrain: 24-valve DOHC aluminum cylinder heads with Dual Variable Valve Timing with intelligence (VVT-i); 3445 c.c. aluminum engine block; 85.5 x 100 (mm.) bore x stroke; 10.4:1 compression ratio
- Towing: Class-IV towing hitch receiver and wiring harness with 7-pin/4-pin connector
- Engine: i-FORCE 3.4L Twin-Turbo V6; 358 hp @ 5200 rpm; 406 lb-ft

# 2026 Model

IFD

KAN-003497

WA

4-REBILL, NB, 003497, TA052

21424

220251207

1900

CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXEL ROTABATT

033449  
557/1760

1FTFX1L50

TKD06353

NB

GU13

VEHICLE DESCRIPTION

**F-150**

**TK D06353**



ford.com

2026 F-150 4X4 SUPER CAB  
145" WHEELBASE  
5.0L V8 ENGINE  
ELEC TEN-SPEED AUTO TRANS

EXTERIOR  
OXFORD WHITE  
INTERIOR  
DARK SLATE CLOTH 40/20/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- DAYTIME RUNNING LAMPS
- EASY FUEL CAPLESS FILLER
- FULLY BOXED STEEL FRAME
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTOLAMP (ON/OFF)
- LED REFLECTOR HEADLAMPS
- LOCKING REMOVABLE TAILGATE
- MANUAL FOLD POWER MIRRORS
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TRAILER SWAY CONTROL
- WIPERS - INTERMITTENT

INTERIOR

- 4" CLUSTER DISPLAY
- CRUISE CONTROL
- DOOR LOCKS - POWER
- DUAL SUNVISORS
- ILLUMINATED ENTRY
- MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER
- TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- 5G MODEM
- AM/FM STEREO
- AUTO HOLD
- BLIS W/ROSS-TRAFFIC ALERT
- CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR
- CURVE CONTROL
- FORD APP
- LANE-KEEPING SYSTEM
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/ARB
- REAR PARKING SENSORS
- REAR VIEW CAMERA
- SELECTABLE DRIVE MODES
- SYNC4 W/EVR & 12" SCREEN

SAFETY/SECURITY

- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SECURE PKG 1 YR INCLUDED
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 8YR/100,000 HYBRID BATTERY

INCLUDED ON THIS VEHICLE

EQUIPMENT GROUP 101A

- XL SERIES

(MSRP)

PRICE INFORMATION

BASE PRICE	\$45,400.00
TOTAL OPTIONS/OTHER	4,225.00
<b>TOTAL VEHICLE &amp; OPTIONS/OTHER DESTINATION &amp; DELIVERY</b>	<b>49,625.00</b>

(MSRP)

OPTIONAL EQUIPMENT/OTHER

.17" SILVER STEEL WHEELS	
5.0L V8 ENGINE	2,340.00
285/70R 17 BSW ALL-TERRAIN	
3.73 ELECTRONIC LOCK RR AXLE	NO CHARGE
7100# GVWR PACKAGE	
FRONT LICENSE PLATE BRACKET	NO CHARGE
BLACK PLATFORM RUNNING BOARDS	260.00
50 STATE EMISSIONS	NO CHARGE
TOW/HAUL PACKAGE	1,010.00
INTEGRATED TRAILER BRAKE CONT	
EXTENDED RANGE 39GAL FUEL TANK	
CONN PKG: 1 YR INCL W/FORD APP	
BEDLINER-TOUGHBED SPRAY-IN*ACCY	625.00

TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY

52,200

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

**Fuel Economy**  
**19** MPG  
combined city/hwy  
**16** city  
**24** highway  
**5.3** gallons per 100 miles

Standard Pickup Trucks range from 12 to 87 MPG. The best vehicle rates 146 MPGe.

**You spend \$4,500**

**more in fuel costs over 5 years** compared to the average new vehicle.

**Annual fuel cost \$2,600**

Fuel Economy & Greenhouse Gas Rating (tailpipe only) Smog Rating (tailpipe only)



This vehicle emits 472 grams CO<sub>2</sub> per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at [fuelconomy.gov](http://fuelconomy.gov).

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 29 MPG and costs \$8,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.30 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

**fuelconomy.gov**

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

**Overall Vehicle Score ★★★★★**

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

**Frontal Crash** Driver ★★★★★  
Passenger ★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

**Side Crash** Front seat ★★★★★  
Rear seat ★★★★★

Based on the risk of injury in a side impact.

**Rollover** ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

[www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

1FTFX1L50TKD06353



The FordPass™ Connect modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle settings for connectivity options.

\*Based on 1977-2024 CY total sales.  
\*\*FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit [www.FordOwner.com](http://www.FordOwner.com).



**Credit**  
Get Prequalified now at [www.ford.com/finance](http://www.ford.com/finance)

**TOTAL MSRP \$52,220.00**

Scan The QR Code to get more details about this vehicle



**SPECIAL ORDER**

TA052 R RB X 625 003497 01 05 26

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

2202512071900

# 2025 Model 1

IFD

KAN-000685 99

21D 019

7B X X X  
 LABEL ADJ COV PRCS B10 RAMP BUMPER

1FTFW1L5XSKF70696

F-150

MAIL

033410  
 21/4538

1FTFW1L5X

SKF70696

NB

GU13



ford.com

VEHICLE DESCRIPTION

## F-150

2025 F-150 4X4 SUPERCREW  
 145" WHEELBASE  
 5.0L V8 ENGINE  
 ELEC TEN-SPEED AUTO TRANS

EXTERIOR OXFORD WHITE  
 INTERIOR DARK SLATE VINYL 40/20/40

## SK F70696

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

**EXTERIOR**

- DAYTIME RUNNING LAMPS
- EASY FUEL® CAPLESS FILLER
- FULLY BOXED STEEL FRAME
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTOLAMP (ON/OFF)
- LED REFLECTOR HEADLAMPS
- LOCKING REMOVABLE TAILGATE
- MANUAL FOLD POWER MIRRORS
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

**INTERIOR**

- CRUISE CONTROL
- DOOR LOCKS - POWER
- DUAL SUNVISORS
- ILLUMINATED ENTRY
- MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER
- TILT/TELESCOPE STR COLUMN

**FUNCTIONAL**

- AM/FM STEREO
- AUTO HOLD
- BLIS W/CROSS-TRAFFIC ALERT
- CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR
- CURVE CONTROL
- FORDPASS™ CONNECT 5GWI-FI HOTSPOT TELEMATICS MODEM
- LANE-KEEPING SYSTEM
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AEB
- REVERSE SENSING AND REAR VIEW CAMERA
- SELECTABLE DRIVE MODES
- SYNC®4 W/EVR & 12" SCREEN

**SAFETY/SECURITY**

- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SECURE PKG 1 YR INCLUDED
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

**WARRANTY**

- 3YR/36,000 BUMPER / BUMPER
- 5YR/80,000 POWERTRAIN
- 5YR/80,000 ROADSIDE ASSIST
- 8YR/100,000 HYBRID BATTERY

**INCLUDED ON THIS VEHICLE**

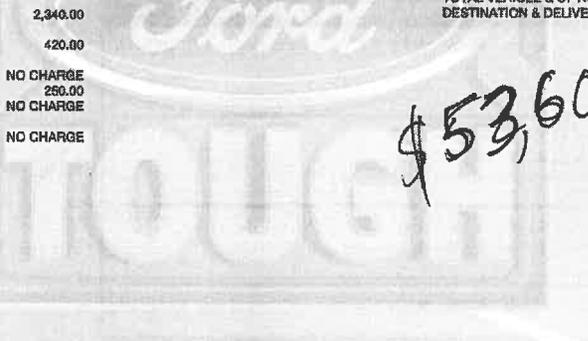
**EQUIPMENT GROUP 101A**

- XL SERIES

(MSRP)

**OPTIONAL EQUIPMENT/OTHER**

- 17" SILVER STEEL WHEELS
- 5.0L V8 ENGINE
- 265/70R 17 BSW ALL-TERRAIN
- 3.31 ELECTRONIC LOCK RR AXLE
- 7100# GVWR PACKAGE
- FRONT LICENSE PLATE BRACKET
- BLACK PLATFORM RUNNING BOARDS
- 50 STATE EMISSIONS
- EXTENDED RANGE 36GAL FUEL TANK
- VINYL 40/20/40 FRONT SEAT



2,340.00  
 420.00  
 NO CHARGE  
 250.00  
 NO CHARGE  
 NO CHARGE

**PRICE INFORMATION**

BASE PRICE \$47,980.00  
 TOTAL OPTIONS/OTHER 3,010.00  
 TOTAL VEHICLE & OPTIONS/OTHER 50,990.00  
 DESTINATION & DELIVERY 2,595.00

*\$53,600 +/-*

RAMP ONE

CH32

RAMP TWO

RAIL

ITEM #:

21-Q51T O/T 2

**TOTAL MSRP \$53,585.00**

Scan The QR Code to get more details about this vehicle



This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

B058 A 7BX X 575 000685 12 29 25

EPA DOT

Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

**19** MPG  
 combined city/hwy  
 16 city  
 24 highway

Standard Pickup Trucks range from 12 to 87 MPG. The best vehicle rates 140 MPGe.

You spend **\$4,250**

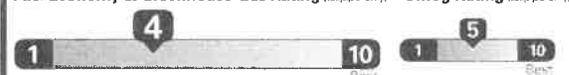
more in fuel costs over 5 years compared to the average new vehicle.

5.3 gallons per 100 miles

Annual fuel cost

**\$2,750**

Fuel Economy & Greenhouse Gas Rating (tailpipe only)



This vehicle emits 474 grams CO<sub>2</sub> per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov

Calculate personalized estimates and compare vehicles



Smartphone QR Code



**GOVERNMENT 5-STAR SAFETY RATINGS**

**Overall Vehicle Score**

★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash

Driver Passenger

★★★★★  
 ★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash

Front seat Rear seat

★★★★★  
 ★★★★★

Based on the risk of injury in a side impact.

Rollover

★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

1FTFW1L5XSKF70696



**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.



The FordPass™ Connect modem is active and sending vehicle data (e.g., diagnostics) to Ford.\*\* See in-vehicle settings for connectivity options.

\*Based on 1977-2024 CY total sales.  
 \*\*FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular network/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.



Get Prequalified now at www.ford.com/finance



**2026 SILVERADO 1500 DBL WT 4WD**

**EXTERIOR: SUMMIT WHITE  
INTERIOR: JET BLACK**

**ENGINE: 5.3L ECOTEC3 V8  
TRANSMISSION: 10-SPEED AUTO**

← PULL THIS STRIP TO EXPOSE ADHESIVE

**STANDARD EQUIPMENT**

ITEMS FEATURED BELOW ARE INCLUDED AT NO EXTRA CHARGE IN THE STANDARD VEHICLE PRICE SHOWN

DOUBLE CAB STANDARD BED 4WD

**OWNER BENEFITS**

- 3 YEAR / 36,000 MILE\* BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR / 60,000 MILE\* POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT
- WHICHEVER COMES FIRST
- \*SEE CHEVROLET.COM OR DEALER FOR TERMS, DETAILS & LIMITS

**SAFETY & SECURITY**

- CHEVY SAFETY ASSIST
- \*AUTOMATIC EMERGENCY BRAKING
- \*FORWARD COLLISION ALERT
- \*FRONT PEDESTRIAN BRAKING
- \*LANE KEEP ASSIST W/LANE

**DEPARTURE WARNING**

- \*FOLLOWING DISTANCE INDICATOR
- \*INTELLIBEAM-AUTO HIGH BEAM
- HD REAR VISION CAMERA
- TEEN DRIVER MODE
- TIRE PRESSURE MONITORING WITH TIRE FILL ALERT

**PERFORMANCE & MECHANICAL**

- AUTOTRAC TRANSFER CASE
- STABILITRAK W/ TRAILER SWAY CONTROL & HILL START ASSIST
- BRAKE PAD WEAR INDICATOR

**CONNECTIVITY & TECHNOLOGY**

- CHEVROLET INFOTAINMENT 3 7" DIAG COLOR TOUCHSCREEN
- ADDITIONAL FEATURES FOR COMPATIBLE PHONES INCLUDE: BLUETOOTH AUDIO STREAMING VOICE COMMAND PASSTHROUGH TO PHONE, WIRELESS ANDROID AUTO & APPLE CARPLAY CAPABLE
- 8 YEARS ONSTAR BASICS

**SEE ONSTAR.COM FOR TERMS**

- USB PORTS
- DRIVER INFORMATION CENTER
- REMOTE KEYLESS ENTRY
- PUSH BUTTON START
- REAR SEAT REMINDER

**INTERIOR**

- AIR CONDITIONING
- POWER WINDOWS
- POWER DOOR LOCKS
- FRONT 40/20/40 BENCH SEATS W/ ARMREST & UNDERSEAT STORAGE
- REAR 60/40 FOLDING BENCH SEAT

**EXTERIOR**

- CORNERSTEP REAR BUMPER
- LOCKING TAILGATE
- FRONT RECOVERY HOOKS

MANUFACTURER'S SUGGESTED RETAIL PRICE

**STANDARD VEHICLE PRICE \$43,500.00**

**OPTIONS & PRICING**

OPTIONS INSTALLED BY THE MANUFACTURER (MAY REPLACE STANDARD EQUIPMENT SHOWN)

ENGINE: 5.3L ECOTEC3 V8	1,595.00
WITH DYNAMIC FUEL MANAGEMENT	
WT VALUE PACKAGE	960.00
• DEEP-TINTED GLASS	
• REAR WINDOW DEFOGGER	
• OUTSIDE POWER MIRRORS	
• TRAILERING PACKAGE	
AUTO LOCKING REAR DIFFERENTIAL	395.00
ALL-TERRAIN TIRES	395.00
CHROME BUMPERS	200.00
WORK TRUCK PACKAGE	175.00
• SKID PLATES	
• HEAVY-DUTY AIR FILTER	INC.
GVWR: 7,000 LBS. (3,175 KG)	INC.
REAR AXLE: 3.23 RATIO	INC.
17" PAINTED STEEL WHEELS	INC.

TOTAL OPTIONS \$3,720.00  
TOTAL VEHICLE & OPTIONS \$47,220.00

Visit us at [www.chevy.com](http://www.chevy.com)

DESTINATION CHARGE	2,595.00
TOTAL BEFORE SAVINGS	\$49,815.00
WT VALUE PACKAGE DISCOUNT	-500.00

**TOTAL VEHICLE PRICE\* \$49,315.00**

*Factory Order Order*  
47,000  
- 4800 Bid Assistance  
42,200  
Tax 9%  
+ Business Choice 500  
47,500  
- Rebates 3,250  
1500  
42,750

**EPA DOT Fuel Economy and Environment**

**Fuel Economy** SILVERADO 4WD

**17 MPG** Standard pickup trucks range from 12 to 87 MPG. The best vehicle rates 146 MPGe.

**15 city** **19 highway**

**5.9 gallons per 100 miles**

**You spend \$6,000 more in fuel costs over 5 years** compared to the average new vehicle.

**Annual fuel cost \$2,900**

**Fuel Economy & Greenhouse Gas Rating** (tailpipe only) **3**

**Smog Rating** (tailpipe only) **6**

This vehicle emits 531 grams CO<sub>2</sub> per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at [fuelconomy.gov](http://fuelconomy.gov).

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 29 MPG and costs \$8,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.30 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

**fuelconomy.gov**  
Calculate personalized estimates and compare vehicles

Better drives start with OnStar®  
Activate today  
Learn more at [onstar.com](http://onstar.com), or scan the QR code  
[onstar.com/privacy](http://onstar.com/privacy)

**GOVERNMENT 5-STAR SAFETY RATINGS**      **PARTS CONTENT INFORMATION**

This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash or rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)  
[www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

FOR VEHICLES IN THIS CARLINE:  
**U.S./CANADIAN PARTS CONTENT: 38%**  
**MAJOR SOURCES OF FOREIGN PARTS CONTENT: MEXICO 36%**

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:  
**FINAL ASSEMBLY POINT: ROANOKE, IN U.S.A.**  
**COUNTRY OF ORIGIN: ENGINE: UNITED STATES TRANSMISSION: UNITED STATES**

This label has been applied pursuant to Federal law -- Do not remove prior to delivery to the ultimate purchaser. Includes Manufacturer's Recommended Pre-Delivery Service. Does not include dealer-installed options and accessories not listed above, local taxes or license fees.

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ORDER NO FMKFRIC SALES CODE E  
SALES MODEL CODE CK10753  
DEALER NO 19234  
FINAL ASSEMBLY: ROANOKE, IN U.S.A.  
VIN 1GCRKAED0TZ171608 REISSUE  
DEALER TO WHOM DELIVERED  
**MCCURLEY CHEVROLET**  
PO BOX 2698  
PASCO, WA 99302-2698

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2026 SILVERADO 1500 DBL WT 4WD GENERAL MOTORS LLC  
GAZ<sup>9</sup> SUMMIT WHITE /V8G  
H1T JET BLACK RENAISSANCE CENTER  
ORDER NO. FMKFRG/TRE STOCK NO. DETROIT MI 48243-1114  
VIN 1GC RKAE D0 TZ171608 VEHICLE INVOICE 10D13541031  
\*\*\*\*\*7257\*\*\*\*\*13\*19334S

MODEL & FACTORY OPTIONS	MSRP	INV AMT	RETAIL - STOCK
CK10753 SILVERADO 1500 DBL WT 4WD	43500.00	41803.50	INVOICE 09/15/25
BAQ WORK TRUCK PACKAGE	175.00	159.25	SHIPPED 09/13/25
* SKID PLATES			EXP I/T 10/06/25
* HEAVY-DUTY AIR FILTER			INT COM 10/06/25
C5W GVWR: 7,000 LBS. (3,175 KG)	N/C	N/C	PRC EFF 09/13/25
G05 REAR AXLE: 3.23 RATIO	N/C	N/C	KEYS XXXXX XXXXX
G80 AUTO LOCKING REAR DIFFERENTIAL	395.00	359.45	WFP-F QTR OPT-1
L84 ENGINE: 5.3L ECOTEC3 V8	1595.00	1451.45	BANK: JP MORGAN C
WITH DYNAMIC FUEL MANAGEMENT			CHG-TO 19-334
MHT TRANSMISSION: 10-SPEED AUTO	N/C	N/C	
NE1 50-STATE EMISSIONS	N/C	N/C	SHIP WT: 5012
PEB WT VALUE PACKAGE	960.00	873.60	HP: 45.7
* DEEP-TINTED GLASS			GVWR: 7000
* REAR WINDOW DEFOGGER			GAWR.FT: 3800
* OUTSIDE POWER MIRRORS			GAWR.RR: 3800
* TRAILERING PACKAGE			EMPLOY: 45839.35
RC5 ALL-TERRAIN TIRES	395.00	359.45	SUPPLR: 47628.70
RD6 17" PAINTED STEEL WHEELS	N/C	N/C	NTR: 1/2
V46 CHROME BUMPERS	200.00	182.00	DAN: 4WT53
1SZ WT VALUE PACKAGE DISCOUNT	500.00-	455.00-	EMPINC: 2673.97
			SUPINC: 884.62

TOTAL MODEL & OPTIONS	46720.00	44733.70	ACT 237	45927.10
DESTINATION CHARGE	2595.00	2595.00	H/B 261	1401.60
DEALER IMR CONTRIBUTION		467.20	ADV 261	467.20
LMA GROUP CONTRIBUTION		467.20	EXP 65A	467.20

TOTAL 49315.00 48263.10 PAY 310 48263.10

MEMO: TOTAL LESS HOLDBACK AND

APPROX WHOLESALE FINANCE CREDIT 45948.00

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INVOICE DOES NOT REFLECT DEALER'S ULTIMATE COST BECAUSE OF MANUFACTURER  
REBATES, ALLOWANCES, INCENTIVES, HOLDBACK, FINANCE CREDIT AND RETURN TO  
DEALER OF ADVERTISING MONIES, ALL OF WHICH MAY APPLY TO VEHICLE.  
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MCCURLEY CHEVROLET