

# **Buildings & Grounds**

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<b>Capital Improvement Plan 2012 - 2017</b>										
<b>Program Category: Buildings &amp; Grounds</b>										
<b>Buildings &amp; Grounds</b>										
<b>CIP #</b>	<b>EXPENDITURES</b>	<b>FUND</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>	<b>STATUS</b>
BG-001	Bin Truck	Cap Imp			43,000				43,000	
BG-002	Sprayer	Cap Imp	3,000						3,000	
BG-003	2nd Work Crew Vehicle & Equip.	Cap Imp	50,000						50,000	
BG-004	1 Ton Dump Truck	Cap Imp		32,000					32,000	
BG-006	Fork Lift	Cap Imp	19,000						19,000	
BG-007	Fire Station Roof Replacement	Cap Imp	55,000						55,000	
BG-201	Backup Generator for City Hall	Cap Imp				20,000	150,000	2,000	172,000	
	<b>BUILDINGS &amp; GROUNDS TOTAL:</b>		<b>127,000</b>	<b>32,000</b>	<b>43,000</b>	<b>20,000</b>	<b>150,000</b>	<b>2,000</b>	<b>374,000</b>	
	<b>TOTAL EXPENSE:</b>		<b>127,000</b>	<b>32,000</b>	<b>43,000</b>	<b>20,000</b>	<b>150,000</b>	<b>2,000</b>	<b>374,000</b>	
	<b>REVENUES</b>		<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>	
	Current Expense								0	
	Capital Improvement Fund (301)		127,000	32,000	43,000	20,000	150,000	2,000	374,000	
	Grants								0	
	<b>TOTAL REVENUES:</b>		<b>127,000</b>	<b>32,000</b>	<b>43,000</b>	<b>20,000</b>	<b>150,000</b>	<b>2,000</b>	<b>374,000</b>	

**CIP PROJECT**

1. CIP #: BG-001 2. YEAR: 2014

3. FUND #: 301

4. PROJECT NAME: Bin Truck

5. PROJECT LOCATION: Used to haul 30 yard container

6. PROJECT DESCRIPTION: Replace existing truck

7. PROJECT JUSTIFICATION: Old truck is breaking down and is worn out. Safety equipment requiring too much maintenance.

8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN: Continue to haul city-generated brush and grass from collection area. This truck is necessary for city maintenance operations in the Facilities, Streets, and Parks departments. Staff is looking into the possibility this hauling service can be contracted.

9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO

10. PROJECT STATUS: New CIP Project  
 In Prior Plan & Appropriated \_\_\_\_\_ Year: \_\_\_\_\_  
 Previous Submittal Denied \_\_\_\_\_ Year: \_\_\_\_\_  
 Carried Over from Prior CIP X Year: 2008 - 2011

11. OPERATION & MAINTENANCE COSTS: Annual \$ 600  
 Additional Personnel: \_\_\_\_\_ Annual Cost \$ 600

12. FUNDING APPROVED FOR: (check applicable)  
 Planning: Feasibility \_\_\_\_\_ Preliminary Engineering \_\_\_\_\_  
 Implementation: Final Design \_\_\_\_\_ Purchase \_\_\_\_\_ Construction \_\_\_\_\_  
 Funding Amount: Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

PROJECT NAME: Bin Truck

CIP #: BG-001

**13. CIP PROJECT EXPENDITURES**

	2012	2013	2014	2015	2016	2017	TOTAL COSTS
Planning							
Purchase/Construction			45,000				45,000
Operation & Maintenance							

**14. REVENUES**

	2012	2013	2014	2015	2016	2017	TOTAL REVENUE
Current Expense							
Reserve Fund ★							
Other Fund ★ 301			45,000				45,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>			45,000				45,000

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library Cumulative Reserve (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311)

**CIP PROJECT**

1. CIP #: BG-002
2. YEAR: 2012
3. FUND #: 301
4. PROJECT NAME: Sprayer
5. PROJECT LOCATION: Shop
6. PROJECT DESCRIPTION: 50 gal. Sprayer used for weed spraying. Mount on Polaris utility vehicle.
7. PROJECT JUSTIFICATION: Save time spraying turf and gravel parking area.
8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN: Cut spraying time down.
9. ENVIRONMENTAL REVIEW REQUIRED: YES NO
10. PROJECT STATUS: New CIP Project  
 In Prior Plan & Appropriated Year: \_\_\_\_\_  
 Previous Submittal Denied Year: \_\_\_\_\_  
 Carried Over from Prior CIP x Year: 2009 - 2011
11. OPERATION & MAINTENANCE COSTS: Annual \$ 100  
 Additional Personnel: \_\_\_\_\_ Annual Cost \$ \_\_\_\_\_
12. FUNDING APPROVED FOR: (check applicable)  
 Planning: Feasibility \_\_\_\_\_ Preliminary Engineering \_\_\_\_\_  
 Implementation: Final Design \_\_\_\_\_ Purchase \_\_\_\_\_ Construction \_\_\_\_\_  
 Funding Amount: Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

PROJECT NAME: Sprayer  
 CIP #: BG-002

**13. CIP PROJECT EXPENDITURES**

	2012	2013	2014	2015	2016	2017	TOTAL COSTS
Planning							
Purchase/Construction	3,000						3,000
Operation & Maintenance							

**14. REVENUES**

	2012	2013	2014	2015	2016	2017	TOTAL REVENUE
Current Expense Reserve Fund ★							
Other Fund ★ 301	3,000						3,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>3,000</b>						<b>3,000</b>

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library Cumulative Reserve (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311)

**CIP PROJECT**

- 1. CIP #: BG-003
- 2. YEAR: 2012
- 3. FUND #: 301
- 4. PROJECT NAME: 2<sup>nd</sup> Work Crew Vehicle and Equipment Package

**CIP FINANCING PLAN**

PROJECT NAME: 2<sup>nd</sup> Work Crew Vehicle and Equipment Package  
 CIP #: BG-003

**13. CIP PROJECT EXPENDITURES**

	2012	2013	2014	2015	2016	2017	TOTAL COSTS
Planning							
Purchase/Construction	50,000						50,000
Operation & Maintenance							

**14. REVENUES**

	2012	2013	2014	2015	2016	2017	TOTAL REVENUE
Current Expense							
Reserve Fund ★							
Other Fund ★ 301	50,000						50,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>50,000</b>						<b>50,000</b>

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library Cumulative Reserve (104) Garbage Cumulative Reserve (412)  
 Parks & Rec. Capital Reserve (105) Street (101)

- 5. PROJECT LOCATION:
- 6. PROJECT DESCRIPTION: 2<sup>nd</sup> Work Crew Vehicle and Equipment Package
- 7. PROJECT JUSTIFICATION: Establish a 2<sup>nd</sup> work crew to respond to backlog of field work. Includes 3/4-Ton crew cab pickup, equipment trailer; and initial purchase of power tools, safety gear and hand tools
- 8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN: This new concept has been substituted for the replacement of an old GMC Sonoma
- 9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO
- 10. PROJECT STATUS: New CIP Project  
 In Prior Plan & Appropriated  Year:           
 Previous Submittal Denied  Year:           
 Carried Over from Prior CIP  X Year: 2010 - 2011
- 11. OPERATION & MAINTENANCE COSTS: Annual \$ 1000  
 Additional Personnel:          Annual Cost \$
- 12. FUNDING APPROVED FOR: *(check applicable)*  
 Planning: Feasibility  Preliminary Engineering   
 Implementation: Final Design  Purchase  Construction   
 Funding Amount: Approved \$

**CIP PROJECT**

1. CIP #: BG-004
2. YEAR: 2013
3. FUND #: 301
4. PROJECT NAME: 1 Ton Dump Truck
5. PROJECT LOCATION:
6. PROJECT DESCRIPTION: 1 Ton Dump Truck
7. PROJECT JUSTIFICATION: Currently borrowing trucks from other departments during grounds maintenance operations.
8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN:
9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO
10. PROJECT STATUS: New CIP Project  
 In Prior Plan & Appropriated        Year:         
 Previous Submittal Denied        Year:         
 Carried Over from Prior CIP x Year: 2008-2011
11. OPERATION & MAINTENANCE COSTS: Annual \$         
 Additional Personnel: .5 FTE Annual Cost \$ 42,000
12. FUNDING APPROVED FOR: (check applicable)  
 Planning: Feasibility  Preliminary Engineering   
 Implementation: Final Design  Purchase  Construction   
 Funding Amount: Approved \$

**CIP FINANCING PLAN**

PROJECT NAME: 1 Ton Dump Truck  
 CIP #: BG-004

**13. CIP PROJECT EXPENDITURES**

	2012	2013	2014	2015	2016	2017	TOTAL COSTS
Planning							
Purchase/Construction		32,000					32,000
Operation & Maintenance							

**14. REVENUES**

	2012	2013	2014	2015	2016	2017	TOTAL REVENUE
Current Expense Reserve Fund ★							
Other Fund ★ 301		32,000					32,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>		32,000					32,000

Current Expense (001)  
 Current Capital Reserve (002) ★ Cemetery Cumulative Reserve (117)  
 Fire Cumulative Reserve (010) ★ Capital Improvement Fund (301)  
 Library Cumulative Reserve (104) Garbage Cumulative Reserve (402)  
 Parks & Rec. Capital Reserve (311) Street (412)  
 (101)

**CIP PROJECT**

1. CIP #: BG-006
2. YEAR: 2012
3. FUND #: 301
4. PROJECT NAME: Fork Lift
5. PROJECT LOCATION: Storage Building
6. PROJECT DESCRIPTION: Fork Lift
7. PROJECT JUSTIFICATION: Load and unload supplies at storage building. The current fork lift is very old. Replacing this forklift is a safety issue.
8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN:
9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO
10. PROJECT STATUS:
  - New CIP Project
  - In Prior Plan & Appropriated  Year:
  - Previous Submittal Denied  Year:
  - Carried Over from Prior CIP  X  Year: 2010 - 2011
11. OPERATION & MAINTENANCE COSTS: Annual \$   
Additional Personnel:  Annual Cost \$
12. FUNDING APPROVED FOR: (check applicable)
  - Planning: Feasibility  Preliminary Engineering
  - Implementation: Final Design  Purchase  Construction
  - Funding Amount: Approved \$

**CIP FINANCING PLAN**

PROJECT NAME: Fork Lift

CIP #: BG-006

**13. CIP PROJECT EXPENDITURES**

	2012	2013	2014	2015	2016	2017	TOTAL COSTS
Planning							
Purchase/Construction	19,000						19,000
Operation & Maintenance							

**14. REVENUES**

	2012	2013	2014	2015	2016	2017	TOTAL REVENUE
Current Expense							
Reserve Fund ★							
Other Fund ★ 301	19,000						19,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>19,000</b>						<b>19,000</b>

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library Cumulative Reserve (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (401)  
 Parks & Rec. Capital Reserve (311)

**CIP PROJECT**

1. CIP #: BG-007
2. YEAR: 2012
3. FUND #: 301
4. PROJECT NAME: Fire Station Roof Replacement
5. PROJECT LOCATION: Main City Campus
6. PROJECT DESCRIPTION: Replace existing roof with standing seam metal roof
7. PROJECT JUSTIFICATION: Existing roof is at the end of its service life
8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN: Preserves mission-essential city facility. Standing seam metal roof is cheapest option over its service life.
9. ENVIRONMENTAL REVIEW REQUIRED: YES      NO x
10. PROJECT STATUS: New CIP Project X  
 In Prior Plan & Appropriated      Year:       
 Previous Submittal Denied      Year:       
 Carried Over from Prior CIP      Year:
11. OPERATION & MAINTENANCE COSTS: Annual \$ 0  
 Additional Personnel:      Annual Cost \$ 0
12. FUNDING APPROVED FOR: *(check applicable)*  
 Planning: Feasibility      Preliminary Engineering       
 Implementation: Final Design      Purchase      Construction       
 Funding Amount: Approved \$

**CIP FINANCING PLAN**

PROJECT NAME: Fire Station Roof Replacement  
 CIP #: BG-007

**13. CIP PROJECT EXPENDITURES**

	2012	2013	2014	2015	2016	2017	TOTAL COSTS
Planning							
Purchase/Construction	55,000						55,000
Operation & Maintenance							

**14. REVENUES**

	2012	2013	2014	2015	2016	2017	TOTAL REVENUE
Current Expense Reserve Fund ★							
Other Fund ★ 301	55,000						55,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>55,000</b>						<b>55,000</b>

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311)



**CIP PROJECT**

1. CIP #: BG-201
2. YEAR: 2015
3. FUND #: 002
4. PROJECT NAME: Backup generator for City Hall
5. PROJECT LOCATION: City Hall
6. PROJECT DESCRIPTION: Add back up power to City Hall with switch gear.
7. PROJECT JUSTIFICATION: During power failure. Generator would allow offices to remain open, E.O.C. to operate in City Hall.
8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN: Allow back up power for E.O.C. Emergency Command Center.
9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO
10. PROJECT STATUS:
  - New CIP Project
  - In Prior Plan & Appropriated Year: \_\_\_\_\_
  - Previous Submittal Denied Year: \_\_\_\_\_
  - Carried Over from Prior CIP X Year: 2010 - 2011
11. OPERATION & MAINTENANCE COSTS:
  - Annual \$ \_\_\_\_\_
  - Additional Personnel: \_\_\_\_\_ Annual Cost \$ \_\_\_\_\_
12. FUNDING APPROVED FOR: *(check applicable)*
  - Planning: Feasibility  Preliminary Engineering \_\_\_\_\_
  - Implementation: Final Design  Purchase  Construction \_\_\_\_\_
  - Funding Amount: Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

PROJECT NAME: Backup generator for City Hall  
CIP #: BG-201

**13. CIP PROJECT EXPENDITURES**

	2012	2013	2014	2015	2016	2017	TOTAL COSTS
Planning/							20,000
Purchase/		20,000					
Construction					150,000		150,000
Operation & Maintenance						2,000	2,000

**14. REVENUES**

	2012	2013	2014	2015	2016	2017	TOTAL REVENUE
Current Expense Reserve Fund ★							
Other Fund ★ 301				20,000	150,000	2,000	172,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>				20,000	150,000	2,000	172,000

Current Expense Reserve Fund ★ (001)  
 Fire Cumulative Reserve (010)  
 Library Cumulative Reserve (105)  
 Parks & Rec. Capital Reserve (311)  
 Cemetery Cumulative Reserve (117)  
 Capital Improvement Fund (301)  
 Sewer Capital Reserve (402)  
 Garbage Cumulative Reserve (412)  
 Street (101)