

January 24, 2019

CALL TO ORDER:

Mayor Sexton called the meeting to order at 7:02 p.m. with the Pledge of Allegiance. Council members present: Bill Aslett, Joe DeGloria, Rick DeGloria, Edie Edmundson, Chris Loving, Ted Montgomery, and James Stavig. Staff present: Brian Dempsey, Brad Johnson, Leif Johnson, Erica Littlewood, Mike Luvera, Diane Marcotte, Kristen Morrison, and Levon Yengoyan.

MINUTES:

A motion was made to approve the minutes of the December 27, 2018 council meeting by **Councilors Aslett/R. DeGloria**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors Aslett/ J. DeGloria** to approve Accounts Payable invoices to be paid as reviewed on January 24, 2019 in the amount of \$753, 259.06. All in favor; motion carried. **Councilors Aslett** and **J. DeGloria** discussed the larger than average amount of Accounts Payable invoices to be paid, as there was a payment of \$411,000.00 for City employee insurance premiums, and also discussed the need to further review Payroll expenses, for approval at a later time.

PUBLIC COMMENTS:

Steve Mains, Seattle resident – spoke regarding the revision to the Fairhaven Ave. and Cherry St. intersection, including concerns related to individuals driving their vehicles on the intersecting railroad tracks. **Mains** also inquired as to the status of his claim with the City’s insurance provider; **City Attorney Leif Johnson** stated that because the claim being referenced is an open claim, he cannot speak to the issue at this time.

Mike Brawley, 1420 E. Victoria St – spoke regarding his concerns for safety on Section St. and the timeliness of the street project completion; **Mayor Sexton** stated that lack of funding for that particular street is what has caused the delay in upgrades.

COUNCIL COMMENTS:

Councilor Edmundson discussed the Historical Preservation Board event which was held on January 5, and was a presentation on the historic Skagit Queen mine, given by Dr. Jesse Kennedy. **Edmundson** stated the event was successful and had 38 attendees.

Councilor Edmundson discussed the Public Safety Committee, including an event “Shop with a Hero”; the Emergency Medical Services training hub’s offering of CPR classes in Burlington, the Police Department’s patrol schedule, the smooth transition of the Emergency Medical Services system, and that the Fire Departments new “Quint” apparatus is scheduled to be delivered in the first week of February. **Councilor Aslett**

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praised Police and Fire Department staff for their efforts in assisting the Skagit County Children's Museum with their Winter Wonderland event.

Councilor Stavig discussed issues with usability of Councilmembers' laptops, and suggested looking at—in the future, potentially larger replacements with easier-to-read screens.

MAYOR'S UPDATE:

Mayor Sexton discussed the upcoming City Action Days, which will take place in Olympia on February 13 and 14, 2019, and invited Councilmembers to attend.

PROCLAMATION:

No proclamation.

SPECIAL PRESENTATION:

A special presentation was given by **Cindy Verge**, Executive Director of Skagit Valley Tulip Festival. **Verge** discussed the Tulip Festival, its economic impact, and presented Mayor Sexton with a framed print of the 2019 Tulip Festival Poster.

COMMITTEE & BOARD REPORTS:

No committee & board reports.

OFFICER REPORTS:

Library Director Sarah Ward updated Council on the Library's strategic plan, wherein there will be a community focus group taking place in the near future, and an online survey, which will be available soon.

Fire Chief Levon Yengoyan introduced three new Paramedic-Firefighter staff members. **Fire and Life Safety Educator Erica Littlewood** updated Council on EMS training taking place in Burlington.

UNFINISHED BUSINESS:

2019 COUNCIL COMMITTEE ASSIGNMENTS

Mayor Sexton asked whether Council would like to make any changes to the proposed assignments; discussion was held, wherein **Councilor Stavig** will take **Councilor Montgomery's** proposed position on the Public Works Committee, and **Councilor Aslett** will take Councilor Montgomery's proposed position on the Public Safety Committee.

A motion was made by **Councilors Stavig/Loving** to elect **Councilor Aslett** as Mayor Pro-Tempore. All in favor; motion carried.

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A motion was made by **Councilors Stavig/Loving** to elect **Councilor J. DeGloria** as Investment Committee Chair. All in favor; motion carried.

CONSENT AGENDA:

No Consent Agenda.

NEW BUSINESS:

SANITARY SEWER RATE INCREASE

Mayor Sexton opened the public hearing.

Mike Brawley, 1420 E. Victoria St – discussed his concerns regarding sinkholes and street maintenance on E. Victoria St., and issues regarding funding.

City Attorney Leif Johnson discussed the change of the structure of billing for the sanitary sewer system—rates which would be removed from the municipal code, which would then refer to the proposed structure of adopting rate changes via Resolution.

Councilor J. DeGloria discussed the increase of the sewer rates, which according to the proposed schedule, would double within twenty years; **J. DeGloria** stated he felt it was not sufficient time to allow citizens on fixed incomes to prepare for such a cost, and proposed that Council review the necessity of the rate increases on an annual basis.

A motion was made by **Councilors Aslett/Montgomery** to close the public hearing. All in favor; motion carried.

A motion was made by **Councilors Aslett/R. DeGloria** to approve the attached documents pertaining to the sanitary sewer rate increase, which will be reviewed by Council annually, and authorize the Mayor's signature. All in favor; motion carried.

BUDGET AMENDMENT ORDINANCE TO APPROPRIATE GRANT FUNDING IN 300 GENERAL CAPITAL RESERVE FUND FOR FIRE STATION FACILITY PROJECT

Assistant Public Works Director Brian Dempsey discussed the grant funding mechanism, and the proposed, budget cost, which would be the City's match to the FEMA grant to provide an exhaust extrication system for the Fire Department.

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Mayor Sexton opened the public hearing.

A motion was made by **Councilors Aslett/Montgomery** to close the public hearing. All in favor; motion carried.

Fire Chief Levon Yengoyan discussed the exhaust extrication system, which would provide such a system to five of the apparatus bays.

A motion was made by **Councilors J. DeGloria/Stavig** to approve the amendment to the budget appropriations as presented in the proposed ordinance and authorize the Mayor's signature. All in favor; motion carried.

BID & CONTRACT AWARD – CONSTRUCTION OF SEWER PUMP STATION NO. 4

Assistant Public Works Director Brian Dempsey discussed the bid, to be awarded to Interwest Construction (ICI) and need for the upgrade to Sewer Pump Station No. 4, which was constructed in 1975.

A motion was made by **Councilors R. DeGloria/Aslett** to award bid and contract to Interwest Construct, Inc. for demolition and construction of Sewer Pump Station No. 4 and authorize the Mayor's signature. All in favor; motion carried.

AGREEMENT WITH GRAY & OSBORNE FOR CONSTRUCTION MANAGEMENT SERVICES – SEWER PUMP STATION NO. 4

Assistant Public Works Director Brian Dempsey discussed the duties outlined in the agreement with Gray & Osborne for construction management services.

A motion was made by **Councilors Aslett/R. DeGloria** to approve the agreement with Gray & Osborne for the upgrade of Sewer Lift Station No. 4 and authorize the Mayor's signature. All in favor; motion carried.

BID & CONTRACT AWARD FOR EXHAUST EXTRICATION SYSTEM AT FIRE DEPARTMENT

Assistant Public Works Director Brian Dempsey discussed the bid, to be awarded to Benz Air Engineering for the exhaust extrication system at the Fire Department.

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A motion was made by Councilors J. DeGloria/Aslett to approve the bid and award the contract for procurement to Benz Air Engineering Company for the exhaust extraction system and authorize the Mayor's signature on applicable documents. All in favor; motion carried.

AUTHORIZE PROCUREMENT OF MOWER FOR FACILITIES MAINTENANCE DEPARTMENT FROM STATE CONTRACT

Assistant Public Works Director Brian Dempsey discussed the quote from the State contract for the procurement of a mower for the Facilities Maintenance Department. **Facilities Maintenance Supervisor Eric Peterson** discussed the department's potential uses for such a piece of equipment.

A motion was made by **Councilors Montgomery/J. DeGloria** to authorize procurement of John Deere mower from the State contract. All in favor; motion carried.

AUTHORIZE PROCUREMENT OF COMPACT TRACTOR FOR FACILITIES MAINTENANCE DEPARTMENT FROM STATE CONTRACT

Assistant Public Works Director Brian Dempsey discussed the quote from the State contract for the procurement of a compact tractor for the Facilities Maintenance Department. **Facilities Maintenance Supervisor Eric Peterson** discussed the department's potential uses for such a piece of equipment.

A motion was made by **Councilors Stavig/Montgomery** to authorize procurement of John Deere compact tractor from the State contract. All in favor; motion carried.

AUTHORIZE PROCUREMENT OF JOHN DEERE GATOR FOR STREET DEPARTMENT FROM STATE CONTRACT

Assistant Public Works Director Brian Dempsey discussed the quote from the State contract for the procurement of a John Deere Gator for the Street Department. **Street Supervisor Travis Schwetz** discussed the department's potential uses for such a piece of equipment, its safety features, and that the department would continue to use their old Gator as a "backup" and for other projects.

A motion was made by **Councilors Stavig/R. DeGloria** to authorize procurement of John Deere Gator from the State contract. All in favor; motion carried.

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AUTHORIZE PROCUREMENT POLICE PATROL VEHICLES (2)

Police Chief Mike Luvera discussed the bid from the State contract for the procurement two patrol vehicles. **Luvera** discussed the Department and City's use of police vehicles, which are no longer in use—they are now being used by other City departments. **Luvera** also discussed the benefits of placing the order now, so that the department will have the ability to receive the vehicles, as Ford as stopped taking orders for their 2019 Police Interceptor Utility Vehicles. Discussion was held on potential hazardous fume leaks due to modifications done to outfit Police vehicles; **Luvera** stated this was not expected to be an issue, as the company used to outfit the City's police vehicles has a large amount of experience. **Councilor J. DeGloria** expressed thanks for the Police Department's having moved to the Ford Interceptor Utility Vehicles.

A motion was made by **Councilors Aslett/Montgomery** to authorize the purchase of two (2) Ford Police Interceptor Utility Vehicles as outlined in the quote provided, in the amount of \$77,349.00. All in favor; motion carried.

Mike Brawley, 1420 E. Victoria St – discussed his concerns with the dollar amount which was just authorized by Council on the previous agenda items, and discussed how the City could otherwise spend those funds.

PETITION TO CITY COUNCIL WHETHER OR NOT TO MOVE FORWARD ON A PROPOSED STREET VACTION ON A PORTION OF HAZEL AVENUE FROM N. OAK STREET TO THE BURLINGTON NORTHERN RAILROAD RIGHT OF WAY (APPROX. 91 FEED DEEP BY 60 WIDE) BY DAVID HANSEN CREDIT TRUST

Senior Planner Brad Johnson discussed the parcels and the proposal to vacate the west 91 feet of the street adjacent to the lots.

A motion was made by **Councilors Aslett/Montgomery** to approve the street vacation petition request to vacate the Hazel Avenue right of way located west of N. Oak Street to the BNSF Railroad right of way adjacent to P71452 and P41458 and authorize the Mayor's signature on the proposed resolution. All favor; motion carried.

EXECUTIVE SESSION:

City Attorney Leif Johnson stated that an Executive Session will be held Per RCW 42.30.110 to discuss with legal counsel representing the agency matters relating to

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agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The executive session should take approximately fifteen minutes and action is expected as a result of the executive session. Council and city staff adjourned for Executive Session at 8:22 p.m. At 8:37 p.m., **City Attorney Leif Johnson** exited the Executive Session to announce, out loud that the Executive Session would be concluding at a later time than was announced earlier.

ADJOURNMENT:

Mayor Sexton adjourned the meeting at 8:48 p.m.

Diane Marcotte
Interim Finance Director

Steve Sexton
Mayor