

Burlington Parks & Recreation Advisory Board

Tuesday, February 5, 2019 at 5:30PM

@ Parks & Recreation Center

900 E. Fairhaven Avenue

Meeting Cancelled Due to

Agenda:

CALL TO ORDER

Keith Chaplin

APPROVAL OF AGENDA

Keith Chaplin

OPEN COMMENT

Keith Chaplin

OLD BUSINESS

Keith Chaplin

- Disc Golf Course
- Field Use Policy Completed

Jennifer Berner

Jim Rabenstein

NEW BUSINESS

Keith Chaplin

- YMCA Pool Use
- Park Equipment & Projects 2019
- Recreation Guide

Jennifer Berner

Jim Rabenstein

Jennifer Berner

ADJOURN

Keith Chaplin

Next Scheduled Meeting:

Keith Chaplin

To be Determined (Monday, March 4 or Tuesday, March 5)

Enclosures:

: 01/07/2019 Meeting Minutes

: Field Use Policy (Emailed; Hardcopies available at the meeting)

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CITY OF BURLINGTON
PARKS & RECREATION ADVISORY BOARD
Monday, January 7, 2019 Meeting Minutes

Board Representatives in Attendance

Board Members: Bill Black, Keith Chaplin, Ronda DeGloria

City Council Members: James Stavig

City Staff: Jennifer Berner, Shelley Johnstone, Christi Kinney and Jim Rabenstein

MEETING CALLED TO ORDER by Chairperson Keith Chaplin at 5:37PM.

MINUTES: Ronda DeGloria raises a motion to accept the minutes of the 12/03/2018 board meeting as written, with a second by Bill Black. All in favor; motion carried.

OPEN COMMENT

Extended Board Absences. Board member Adrian Santangelo has made the board aware that he has a family conflict that has arisen that will leave him unable to attend Monday night board meetings for the next few months. Board member Jeff Ottesen has departed to Alaska for his short-term enterprise; his return is anticipated in July.

Ronda DeGloria/Bill Black motioned to change the February board meeting to Tuesday the 5th. All in favor; motion carried.

Meeting dates for subsequent months will be rearranged on a case-by-case basis. Jennifer Berner will once again pursue filling the two vacant board positions: Student Representative and Senior Representative. Jennifer will forward the Student's information to Christi Kinney in hopes of casting a broader net with her connections at the school.

OLD BUSINESS

PROS Plan Update. Jennifer Berner shares a PowerPoint presentation articulating results of the PROS Plan outreach surveys and public meetings which will help lay the foundation for Parks & Recreation's "System Plan" which is expected to continue development through winter 2019. This phase of the project will realize the system's inventory demand and levels of service. An initial draft of the PROS Plan should be available by spring of 2019. Once that is polished to a final version, the Plan will then undertake its legislative review. When asked by James Stavig how long the legislative review process takes, Jennifer answers that it is a short process as long as we package it well ensuring all requirements have been met.

One of the overarching themes found among the survey results was that the community values opportunities to live an active, healthy lifestyle. Jennifer conducts a 'visioning exercise' with those present in hopes of illuminating the board's ambitions the city's parks and recreation system. She asks board members targeted questions:

Q: What surprised you about the outreach survey results?

R: Most people wanted playgrounds while we are focused on SRP's playfields. Respondents wanted trails and easy access connections throughout the city.

Q: What is the biggest Park/Facility Gap?

R: Lack of trails, connections; lack of park facilities west of I-5; the undeveloped Burlington Hill.

Q: What types of recreation programming and services would you like Burlington to offer or expand?

R: 'Pick up' style tournaments; more kids' sports camps for pre-school & up; yoga/adult classes with child care; unstructured space for picnicking; casual programs

Q: What are your dreams for parks?

R: Maiben Park redeveloped; walkable parks with playgrounds – trails through parks; main city-wide trail that branches off to different sectors of the community; bike trails

Q: What are your dreams for Community Events?

R: More small events for the community, plus one more large event. Maybe a winter festival?

Q: Who should be served that is underserved today?

R: Hispanic community; adult sport leagues; pre-school ages

Q: Who could be the City's partners?

R: School district; churches; large apartment complexes; YMCA; non-profit groups; other cities/counties

Jennifer will send the board's input to BERK Consultants.

NEW BUSINESS

Proposed CIP for 2019. Jennifer Berner shares that she has adjusted approximately \$50,000 in capital funds for Maiben Park's Master Plan from 2020 to 2019 based on recent feedback from board members. She cautions that priorities set for other 2019 projects will dictate how much of the Maiben project can be tackled in 2019. Due to a number of unexpected occurrences, the CIP is not yet approved by council; however, Jennifer does not feel there will be any issues surrounding the department's proposed CIP plan.

Election of Officers. After brief discussion, **Bill Black/James Stavig motions to retain Keith Chaplin as chairperson and elect Ronda DeGloria as vice-chair. All in favor; motion carried.**

Meeting adjourned at 7:29PM by Keith Chaplin.

NEXT MEETING: Tuesday, February 5, 2019 at 5:30PM Meeting location is at the Parks & Recreation Center, 900 E. Fairhaven Avenue in Burlington. *Minutes transcribed by Shelley Johnstone, Parks & Recreation Secretary.*

Re: Parks & Recreation Advisory Board Agenda